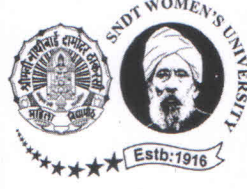


**S.N.D.T. Women's University**

1, Nathibai Thackersey Road,  
New Marine Lines, Churchgate,  
Mumbai - 400 020.

Phone : +91 22 2203 1879  
Fax : +91 22 2201 6226



श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग, न्यू मरिन लाईन,  
चर्चगेट, मुंबई - ४०० ०२०.

Telegram : UNIWOMEN  
Website : sndt.ac.in

**Advt. No. 01 of 2024**

**Applications are invited from candidates for the 03 temporary posts of Deputy Registrar (01 Post) and Office Superintendent (02 Post) to be filled in purely on contractual basis for 06 months on fixed honorarium at S.N.D.T. Women's University. Please visit the University Website. ([www.sndt.ac.in](http://www.sndt.ac.in)) for details.**

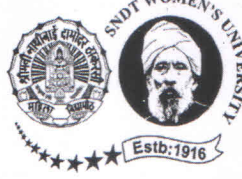
**(DR. VILAS NANDAVADEKAR)  
REGISTRAR**

**S.N.D.T. Women's University**

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Telegram : UNIWOMEN

Website : sndt.ac.in

Estb/Gen-101/2023-24/2971

Date :- 14/02/2024

Applications are invited from candidates for the following posts to be filled in purely on contractual basis 06 months on fixed honorarium at S.N.D.T. Women's University on or before **26/02/2024**.

Sr. No.	Name of the Posts	No. of Posts
A	Deputy Registrar	01
B	Office Superintendent	02

### A) Deputy Registrar :- 01 post

The essential qualifications, experience and honorarium for the above post, a prescribed by the University is as follows.

Post	: Deputy Registrar (01 Post)
Honorarium	: Rs. 40,000/- to 45,000/-.

The essential qualifications, experience for the above post is as follows.

#### Educational Qualification and Experience :

1. Who possess a degree of any statutory University and in addition the qualification prescribed by the Competent authority.
2. Who have administrative experience of not less than 05 years in a similar capacity.
3. Who are not less than 30 years of age and unless already in the service of the University or Affiliated College not more than 40 years of age. (05 years age relaxation to SC,ST,NT/DT & OBC, SBC candidates of Maharashtra State Only). **Retired Candidates having above Qualification and experience will be considered on the basis of Pay minus Pension or as per Directives of the University Authorities.**
4. Proficiency in Marathi and English language.

### B) Office Superintendent :- 02 Posts

The essential qualifications, experience and honorarium for the above post, a prescribed by the University is as follows.

Post	: Office Superintendent (02 Post)
Honorarium	: Rs. 22,500/-.

#### Educational Qualification and Experience :

1. Who possess degree from any Statutory University.

P.T.O. 01

2. Who have an administrative experience of not less than 3 (Three) years in similar capacity. (Similar capacity means experience in equivalent or at least near equivalent post either within the organization or outside.)
3. VJ-A, NT-B, NT-C and NT-D with inter changeability as per rules.
4. Knowledge of Computer is essential.
5. Knowledge of Marathi and English Languages essential.
6. Who are not less than 25 years of age and unless already in service of the University or Affiliated College, not more than 35 years of age (05 years age relaxation to SC,ST,NT/DT & OBC, SBC candidates of Maharashtra State Only). **Retired Candidates having above Qualification and experience will be considered on the basis of Pay minus Pension or as per Directives of the University Authorities.**

Application on a plain paper indicating the name, address, contact number, educational qualifications, experience etc. for the post applied for, along with self-attested copies of Certificates be submitted to the **Office of the Registrar, S.N.D.T. Women's University, 01, Nathibai Damodar Thackersey Road, Churchgate Campus, Mumbai - 400 020** on or before **05:00 p.m. 26/02/2024.**

  
(DR. VILAS NANDA VADEKAR)  
REGISTRAR