

Invitation for Quotation for Repair of Chairs

Sealed Quotation are invited for Repair of Chairs which is installed at Sir Sitaram and Lady Shantabai Convocation Hall. The suppliers are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation without assigning any reason thereof.

Name of Item	Repair Of Chairs
Venue of submission	The Registrar, SNDT Women's University, Churchgate, Mumbai-400 020.
To be Addressed to :	The Registrar, SNDT Women's University, Churchgate, Mumbai-400 020.
Contact Telephone	022-22031879.
Deadline of Submission	04/12/2025.

Instructions:

Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in Tender/Quotations section on the University website (sndt.ac.in) below the respective quotation.

To view Quotation Notice, kindly following website of SNDT Women's University, Mumbai :sndt.ac.in Quotation should clearly mentioned all Technical Specifications mentioned in this document.

On top of envelop mention "Repair of Chair" at Sir Sitaram and Lady Shantabai Convocation Hall, Churchgate, Mumbai and "Kind attention, Patkar Hall. Otherwise no tenders will be entertained.

The quotations are invited for the following products:

Item:1, Repair of Chairs (Qty-686).

Technical Specification:

Chairs Foam & Cloths : 65 Chairs+

Chair Spring & Nut Bolt Repair : 385 Chairs

The quotations are invited in two parts under Three Envelope System. Technical envelope shall be enclosed and sealed in envelope No- 1 Schedule of Rates shall be filled in and enclosed in Envelope No-2. Both the sealed envelopes shall be kept in envelope No-3 which shall be big enough to contain two envelopes. On each envelope name and address along with contact number of bidder shall be written. On the top of it the envelope name of the bidder should be mentioned.

Envelop No-1 :-

1. Covering letter with details of Bidder, Address, Name of Proprietor, Telephone Number, Mobile Number, e-mail ID, Name, Signature and seal. In case of partnership firm, name and address of partners and copy of Partnership Deed.
2. Type of business entity : manufacture/authorized dealer, any other (to be specified).
3. Certified copy of GST registration along with seal.
4. PAN Card No. (Certified/Self Attached Copy) with seal.
5. List of main clients (Maximum 5)

Envelop No-2:

The financial bid submitted in the prescribed format as below on the letterhead of the bidder.

Item	Rate per Unit (INR)	Taxes (INR)	Quantity (Total No.5)	Total Estimated Cost (INR)
1.Chair Foam & Cloth			65	
2.Chair Spring & Nut bolt			621	
Total			686	

The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation. The final quantity may vary at the time of issue of purchase order.

The above mentioned work will be carried out at Sir Sitaram and Ledy Shantabai Convocation Hall SNDT Women's University, Churchgate, Mumbai-400 020.

The rate validity will be up to 45 days from the date of submission deadline.

All necessary documents, manuals to be handed over to the SNDT Women's University.



(Dr. Vilas D. Nandavadekar)

Registrar