



**SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY**

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DOEE (D) : 2661 5159
Dy. Registrar : 2661 1524
Asst. Registrar : 2661 5138
Asst. Registrar 2 : 2660 3259
M.A., B.Ed., H. Sc., Neg. : 2660 3322
B.A., B. Com., M. Com., Law : 2661 1595
Accounts : 2660 8374
Degree, Mgm., Cert. : 2661 2877
M.Phil., Ph.D : 2660 3259
Confidential : 2661 2265
Tech., Pharm., BCA, BMS : 2661 5985

Ref.: Exam /Dip.AS /2022-23/602

Date: - 12/10/2022

TIME TABLE

Name of the Faculty : Faculty of Science and Technology
Name of Program/Exam : Diploma In Administration Services
Semester /Yearly : IV (Repeater)
Pattern : 2019
Exam Month / Year : November- 2022

THEORY

DAY/DATE	CODE	SUBJECT	MARKS	TIME
Friday 25/11/2022	4001	Business Communication – II	50	02.00 p.m. to 04.00 p.m.
Monday 28/11/2022	4002	Principles of Marketing	50	02.00 p.m. to 04.00 p.m.
Wednesday 30/11/2022	4003	Secretarial Practice-I	50	02.00 p.m. to 04.00 p.m.

PRACTICAL

Tuesday 15/11/2022 To Saturday 19/11/2022	4004	Data Base Application & Presentation Software	50	10.00 a.m. Onwards
	4005	Advanced Shorthand (E)	50	10.00 a.m. Onwards
	4006	Speed Writing & Customer Service Skills (E)	50	10.00 a.m. Onwards
	4007	Mutual Fund Operations (Workshop)	25	10.00 a.m. Onwards

Prepared by : Shruti
Verified by : 13/10/2022
Assistant Registrar : W.
Assistant Registrar : Sanjay Shedmake

(Dr. Sanjay Shedmake)
Director (Addl Ch.)

Board of Examinations and Evaluation

Note : Time Table upload on website on dated :-