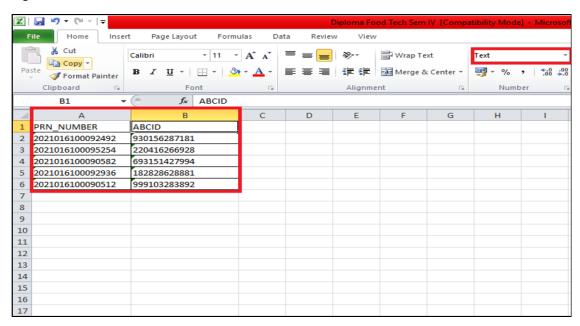
USER MANUAL: ABC ID IMPORT FACILITTY IN COLLEGE LOGIN

1st Step: Prepare the excel file for Importing.

Guidelines to Import

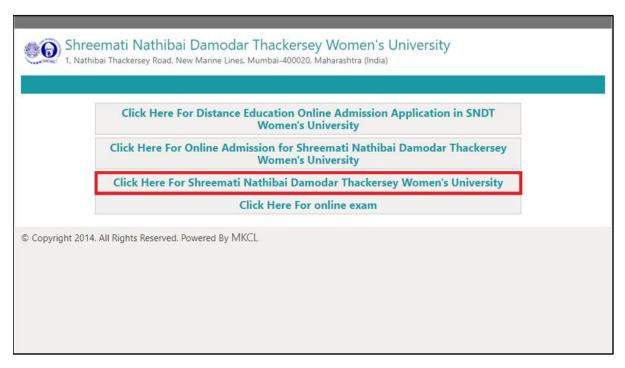
- 1. In excel file there should be 2 heading as follows
 - > PRN_NUMBER
 - > ABCID
 - > PRN Number should be in 16 Digit Numbers Only
 - > ABC ID should be in 12 Digit Numbers Only
 - > Do not add any special character in fields, enter the numbers only.
 - > Enter the correct PRN and ABC ID, please cross check the same before Importing.

e.g. excel format

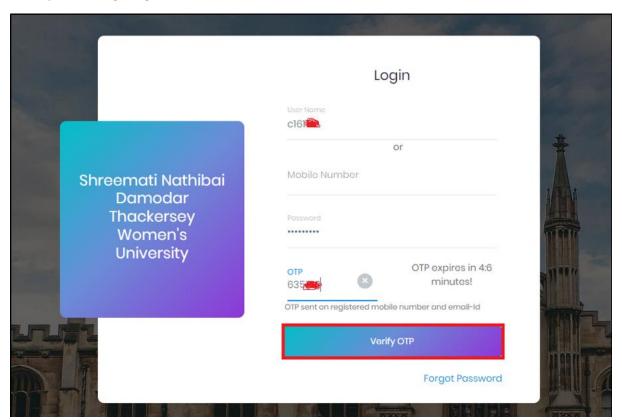


2nd Step: Visit Website

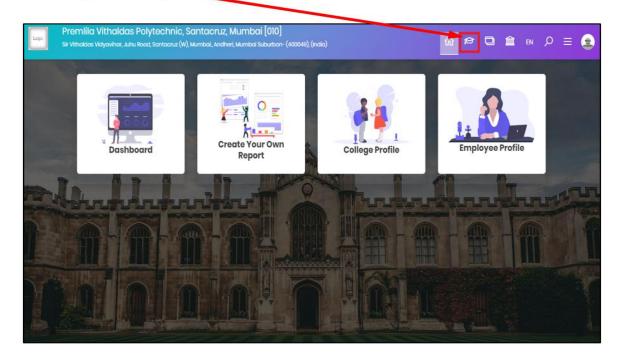
SNDT DU Portal: https://sndt.digitaluniversity.ac



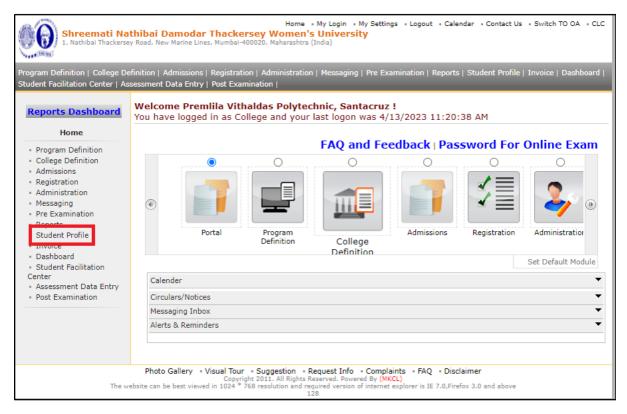
3rd Step: Do College Login



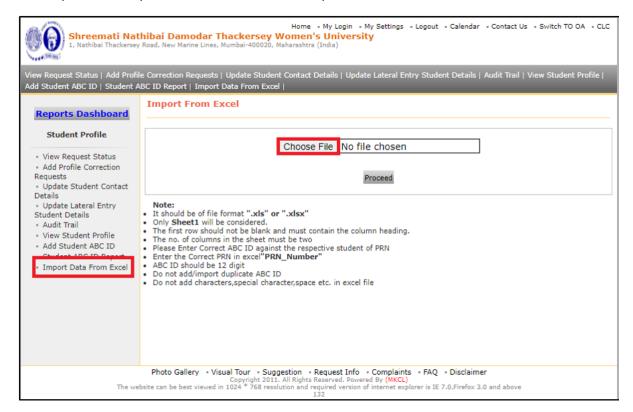
Click on Digital University Button



5th Strep: click on student profile menu

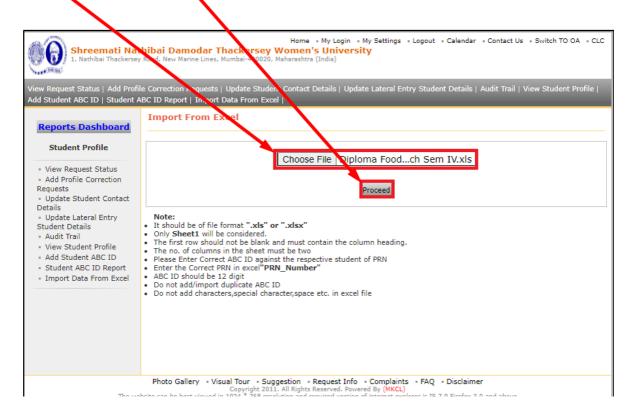


6th Step: click on Import data from excel link and upload excel file.



7th Step:

Choose file and Click on Proceed Button



Click on Confirm button

