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Instructions

4. Option text and Option Image both should not be empty .Fill at least one column details.
5. Fill Difficulty Level number.
6. Row 19 is a test row filled as an example for you. Please write on it. That row will be considered as your first question.
7. For all image columns write the respective image name in the column(for eg. sample.jpg) and keep the same image in given _SupportedImages folder.
8. use ****text**** for bold text.
9. use **text** for italic text.
10. use ++text++ for underline text.if underline text to be used in very first word then use '+text+'.
11. use ~~~~text~~~~ for put a line through text.
12. use ~text~ for subscript text.
13. use ^text^ for superscript text.

			Course Name	Faculty of Arts-B.A. (Distance)-Distance Education-Revised 2006-2007-No Branch-SY-B.A. (Distance)-Part II				
	Input Language	English	Paper Name	<div style="border: 1px solid black; background-color: #4a90e2; color: white; padding: 5px; display: inline-block;">Copy Paper Details</div>				
	Difficulty Level (Low-1,Medium-2,High -3)	Author	No. of Options(2-6)	Question Text	Question Image	Option Text 1	Option Image 1	Option Text 2
19	1	2 Ravi	4	Marginalisation is also known as:	mar.jpg	Social inclusion	soc.jpg	Social integr

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Clipboard Font Alignment Number Styles Cells Editing

AutoSum Fill Clear Sort & Filter Find & Select

E16 : Faculty of Arts-B.A.-Regular-Revised 2014-No Branch-TY B.A.-Sem V

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12 put a line through text.

13 bscript text.

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15	Course Name	Faculty of Arts-B.A.-Regular-Revised 2014-No Branch-TY B.A.-Sem V			
16	Paper Name				
17	No. of Options(2-6)	Question Text	Question Image	Option Text 1	Option Image 1
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Font: Calibri, 11, Bold, Italic, Underline, Text Color, Background Color

Alignment: Wrap Text, Merge & Center

Number: General, Percentage, Decimals

Styles: Conditional Formatting, Format as Table, Cell Styles

Cells: Insert, Delete, Format

Editing: AutoSum, Fill, Clear, Sort & Filter, Find & Select

E16 : Faculty of Arts-B.A.-Regular-Revised 2014-No Branch-TY B.A.-Sem V

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16	Course Name	Faculty of Arts-B.A.-Regular-Revised 2014-No Branch-TY B.A.-Sem V				
17	Paper Name	Faculty of Arts-B.A.-Regular-Revised 2014-No Branch-TY B.A.-Sem V Faculty of Arts-B.A.-Regular-Revised 2014-No Branch-TY B.A.-Sem VI Faculty of Arts-M.A. (Distance)-Distance Education-Revised 2013-No Branch-Part II-M.A. (Distance)-Sem III Faculty of Arts-M.A. (Distance)-Distance Education-Revised 2013-No Branch-Part II-M.A. (Distance)-Sem IV Faculty of Arts-M.A. (Distance)-Distance Education-Revised 2013-No Branch-Part I-M.A. (Distance)-Sem I Faculty of Arts-M.A. (Distance)-Distance Education-Revised 2013-No Branch-Part I-M.A. (Distance)-Sem II				
18	No. of Options(2-6)	Faculty of Commerce and Management-B.Com. (Distance)-Distance Education-Revised 2011-2012-No Branch-SY - B.Com. (Distance)-Sem III Faculty of Commerce and Management-B.Com. (Distance)-Distance Education-Revised 2011-2012-No Branch-SY - B.Com. (Distance)-Sem IV				
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Select Course Name from list

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16	Course Name	Faculty of Arts-B.A.-Regular-Revised 2014-No Branch-TY B.A.-Sem V				
17	Paper Name					
18	No. of Options(2-6)	Question Text	Question Image	Op	Text 1	Option Image 1
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Click on Dropdown to Select Paper

E17 : X ✓ fx 300418-VC Paper-IV - Computer Applications-IV-Theory-EX-EXT

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16	English	Course Name	Faculty of Arts-B.A.-Regular-Revised 2014-No Branch-SY B.A.-Sem III		
17		Paper Name	300418-VC Paper-IV - Computer Applications-IV-Theory-EX-EXT		
18	Author	No. of Options(2-6)	300418-VC Paper-IV - Computer Applications-IV-Theory-EX-EXT 300424-VC Paper IV - Tourism and Travel Management - Air fares and Ticketing-Theory-EX-EXT 300444-VC Paper-IV - Advertising, Sales Promotion and Public Relations-Personal Selling and Salesmanship-Theory-EX-EXT 300451-VC Paper-IV - Principles and Practices of Insurance -General Insurance-Theory-EX-EXT 300452-VC Paper -IV - Office Management and Secretarial Practice - Shorthand and Typing-Theory-EX-EXT 300453-VC Paper-IV - Communicative English-Theory-EX-EXT 300518-VC Paper-V - Computer Applications V-Theory-EX-EXT 300524-VC Paper-V - Tourism and Travel Management - World Travel Geography-Theory-EX-EXT		
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E20 : X ✓ fx

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16	English	Course Name	Faculty of Arts-B.A.-Regular-Revised 2014-No Branch-SY B.A.-Sem III		
17		Paper Name	300444-VC Paper-IV - Advertising, Sales Promotion and Public Relations-Personal Selling and Salesmanship-Theory-EX-EXT		
18	Author	No. of Options(2-6)	Question Text	Question Image	Option Text 1
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Remove/Clear first ROW before adding questions

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