

S.N.D.T. Women's University

1, Nathibai Thackersey Road,
New Marine Lines, Churchgate,
MUMBAI - 400 020.

Phone : + 91 22 2203 1879

Fax : + 91 22 2201 6226



A- Grade (CGPA 3.08)

श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग, न्यु मरिन लाईन्स,
चर्चगेट, मुंबई - ४०० ०२०.

Telegram : UNIWOMEN

Website : sndt.ac.in

Ac/Finance/2024-25/542

Date: 21-10-2024

C I R C U L A R

To,

1. All Principals of the Colleges in Juhu & Pune Campus conducted by SNDTW University
2. All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Juhu & Pune Campus

Subject : Requirement of Audit Work.

Dear Sir/Madam,

You are requested to bring it to the Notice of All Principals of the colleges conducted by S.N.D.T. Women's University/All Directors//Heads/Co-ordinators/ In-charge of the University Departments, the following records for provide the Auditors to be kept ready at the commencement of Audit.

1. A.G. Audit para current & back observation, if any
2. Bring latest Internal & Statutory Audit Report
3. Ready for Accounts status 2022-23 and Trial Balance 2022-23, 2023-24 and 2024-25.
4. Three years Budget copies
5. Status of Development Fund Fixed Deposits
6. Fixed Assets Schedule verification submitted by the Professional Consultant for configuration.

VISIT SCHEDULE

=====

Sr. No.	Date	Time	Campus	Venue
1.	22-10-2024	11.00 A.M.	Juhu Campus	UMIT Conference Room
2.	23-10-2024	11.00 A.M.	Pune Campus	PGSR Conference Room

Expecting your kind co-operation for the same.

Thanking you,


(Vikas Vinayak Desai)
Finance and Accounts Officer

Copy submitted to :-

1. Hon. Vice-Chancellor, S.N.D.T. Women's University, Mumbai - 400 020.
2. Hon. Pro.Vice-Chancellor, S.N.D.T. Women's University, Mumbai - 400 020.

Copy for Information:-

1. The Registrar, S.N.D.T. Women's University, Mumbai – 400 020.
2. The Dean, Faculty of Humanities, S.N.D.T. Women's University, Mumbai – 400 020.
3. The Director, Board of Examinations and Evaluation, S.N.D.T. Women's University, Mumbai – 400 049.
4. Director, B.M.K. Knowledge Resource Centre, S.N.D.T. Women's University, Mumbai-20.
5. Director, Innovation, Incubation and Linkages