

Instructions: Question No. 1 is compulsory & Answer any four.

Q. 1 Read the following passage and answer the questions (20)

Martin Luther King, one of the greatest men ever to walk on this earth, started the defence force with which the American Blacks got their rights and gained freedom from the distressing racial discrimination.

Martin was born on January 15, 1929. His family lived on the outskirts of Atlanta. The fact that he could not play with White children, or that he had to offer a seat in the bus to a White, disturbed him. When he was eight years old, his father a Baptist pastor, told the family a sad story: Bessie Smith, a great singer, met with an accident. An ambulance rushed her to the nearest hospital, but she was not admitted because she was a Black. The ambulance took her from one hospital to another, but she could not find a place for herself because these hospitals were only for the Whites. She died for want of blood. From that day, Martin Luther King dreamt of becoming a liberator of the Blacks.

King completed his studies at More House College, and then earned a doctor's degree in theology at Boston University. In 1955, King married Alabama Soprano Coretta Scott. That very year he became a pastor and preached his first sermon in the Baptist Church of Atlanta. As a young man, he was greatly impressed by Mahatma Gandhi's success in the political field and the power of ahimsa. King decided to follow the path of non-violence and get millions of Blacks their due. He felt that the Blacks had immensely contributed towards the building of America, and there was no reason why they should not be treated with respect. King drew national attention in 1956. Since the Blacks were not permitted to sit in the same buses as the Whites, he led a boycott of public buses in Montgomery. A year later, after many arrests and threats, the US Supreme Court gave a ruling that racial segregation of public transport was unlawful. This victory taught the Blacks the power of non-powerful orator, drawing the attention of people the world over.

King continued the fight, a peaceful fight, demanding the rights of the Blacks. In 1964, he was awarded the Nobel Peace Prize. In 1967, King led many peaceful demonstrations against the Vietnam War and in 1968 he declared a Poor People's Campaign on April 4 of that very year, while planning a demonstration of striking sanitation workers, he was shot dead by an assassin. (421 words)

- 1) Who was Martin Luther King? (02)
- 2) What inspired King to dream of becoming the liberator? (02)
- 3) Who spoke about the power of non-violence? (02)
- 4) How did King die? (02)
- 5) When was King awarded the Nobel Peace Prize? (02)
- 6) Match the following (05)

A

- 1) segregation
- 2) campaign
- 3) orator

B

- a) a person who makes speeches
- b) refuse to use or participate
- c) a practice of keeping people of different races separate

- 4) boycott d) a person who kills someone
5) assassin e) a series of activities

7) Do as directed (105)

- i) An Ambulance took her to hospital. (Frame a question to get the underlined word as an answer).
ii) King completed his studies. (Change the voice)
iii) He was one of the most accomplished singers in India. (Correct the sentence)
iv) It is _____ tallest building (Use correct article.)
v) She stays _____ the second floor. (Use preposition)

Q. 2 A) Write a note on the 4Cs of credit letters (10)

OR

Mr. Popatlal Shah has placed an order for goods to be supplied on credit of thirty days, but has not given any information about himself. Write to him asking for credit information.

B) Explain the collection series. (10)

OR

Write a letter to a retail store reminding them that they have neither settled their account, nor replied to your earlier reminders offer to take payment in installments. To help them to settle the account.

Q. 3 Write the minutes of the meeting held by the department of sports of your college where the following points were discussed. (20)

- To purchase new equipment.
- To participate in different competitions.
- To introduce Yoga sessions
- To appoint new trainers for basket ball, kho-kho

Q. 4 Write any two letters. (20)

- a) You want to attend a National seminar which will be held in Mumbai. Apply for Duty Leave.
b) You are a permanent employee. You want to resign as you have decided to start your own business. Draft the letter of resignation.
c) Mr. Rahul Shinde is selected as a senior clerk. Draft an offer letter giving details of the salary and terms and conditions of service.

Q. 5 Write an application for the post of a Receptionist. Apply with a C.V. (20)

Q. 6 Read the following passage and write summary of it. (20)

Look at any waste garbage dump. In addition to vegetable scraps, paper and broken glass, you will notice a considerable amount of plastic material such as shampoo bottles, bags, worn-out slippers, and the like. Vegetable scraps and paper are biodegradable, but glass and plastic continue to accumulate and harm the environment. Plastic is often mistaken for food by birds, animals and fish, leading to their death. It also chokes sewer pipes and becomes a trap for living beings in ponds, rivers, and oceans.

Investigations have been going on for a long time to produce an environment friendly plastic in the sense that it decays and becomes a part of the soil like rotting vegetable scraps do. The scientists of Imperial Chemical Industries at London have been able to develop such

a plastic called Biopol. It is manufacture by microbes. Bottles, film and fibres can be made out of it. Fungi and bacteria can eat it and can break it down into carbon dioxide and water. This new plastic can be used to make capsules for slow release in the body of some types of medicines, and of pesticides in fields.