

SNDT Women's University, Mumbai

Master of Social Work (M.S.W.)

As per NEP-2020

Syllabus

(2023-24)

Programme	Master of Social Work (M.S.W.)
Preamble	The Master of Social Work (MSW) course typically outlines the foundational principles and objectives of the program. It may emphasize the importance of promoting social justice, diversity, and the well-being of individuals and communities. Additionally, it often highlights the development of advanced clinical and analytical skills to address various social issues. The preamble serves as an introduction to the program's values and goals, setting the tone for the curriculum and the professional values expected of MSW graduates.
Programme Outcomes (POs)	 After completing this programme, Learner will be able to Provide trained professional Social Workers to the society Develop key skills related to general management, resource development, social entrepreneurship, and partnership management which are crucial for the success of Non-Profit Organizations. Produce skilled human resources which are employable in social sector. Focus on the intersections of gender, race, class, sexuality, and nationality in all areas of intervention in the field or in research. Develop an understanding about the concepts of human rights and duties, and its evolution in the global and Indian context.
Programme Specific Outcomes (PSOs)	 After completing this programme, Learner will be able to Develop perspective on human and child rights, social development, health, legal literacy, social welfare administration, skills and techniques in counseling. Lead to capacity building of women from all sections of society to become change agents for constructive development at the level of individuals and larger society. Create a cadre of professionally qualified social workers to work at all levels of the society. Provide educational opportunities leading to self-development of women as well as gaining professional expertise in social work such that they contribute to constructive social change and development. equipped to start their professional career in various social sectors:
Eligibility Criteria for Programme	Graduate from any discipline
Intake	44
Duration	4 semesters (2 years)

S.N.D.T.WOMEN'S UNIVERSITY, MUMBAI 400 020 Academic Year 2023-24 Structure with Course Titles Postgraduate Programme of 2 years:

SN	Courses	Type of Course	Credit s	Marks	Int	Ext
	Semester I					
113011	Historical and Contemporary Ideologies of social work	Major (Core)	4	100	50	50
113012	Working with Individuals, Families and Groups	Major (Core)	4	100	50	50
113014	Basics in Sociology	Major (Core)	2	50	50	0
123011	Contemporary Issues in		4	100	50	50
123012	Social Work Or Gerontology: Interdisciplinary Perspective	Major (Elective)	4	100	50	50
133011	Social Work Research	Minor Stream (RM)	4	100	50	50
113013	Fieldwork -I	OJT	4	100	50	50
			22	550	300	250
	Semester II					
213011	Working with Communities and Social Action	Major (Core)	4	100	50	50
213012	Community Health: A Social Work Perspective	Major (Core)	4	100	50	50
213013	Program Planning and Integrated Social Work Practice	Major (Core)	4	100	50	50
213014	Basics in Psychology	Major (Core)	2	50	0	50
223011	Social Work	Maiau	4	100	50	50
223012	Entrepreneurship Or Social Work Intervention in Unorganised Sector	Major (Elective)	4	100	50	50
243041	Field Work – II and Study Tour	OJT	4	100	50	50
			22	550	250	300

Exit option: (44 credit) after Three-Year UG Degree

MSW Year II

SN	Courses	Type of Course	Credit s	Marks	Int	Ext
	Semester III					
313011	Social Development, Policy and Planning	Major (Core)	4	100	50	50
313012	Management of Developmental and Welfare Org. and Corporate Social Responsibility	Major (Core)	4	100	50	50
313013	Basics in Economics	Major (Core)	2	50	0	50
323011	Population Dynamics Or	Major	4	100	50	50
323012	Human Rights and Social Work	(Elective)	4	100	50	50
353031	Research Component (Writing Research Proposal & Review of Literature)	RP	4	100	50	50
343041	Fieldwork –III and Rural Camp	OJT	4	100	50	50
			22	550	250	300
	Semester IV					
413011	Women and Gender Development	Major (Core)	4	100	50	50
413012	Management & Administration of NGOs	Major (Core)	4	100	50	50
423011	Child Rights Law and Social Work	Major	4	100	50	50
423012	Or Counselling	(Elective)	4	100	50	50
453031	Research Project (Dissertation and Viva Voce)	RP	4	100	50	50
443041	Internship	OJT	6	150	100	50
			22	550	300	250

Exit option: (44 credit) after Three-Year UG Degree

	Semester I	
113011	HISTORICAL AND CONTEMPORARY IDEOLOGIES OF SOCIAL WORK -Major (Core)	4
Course	Credit 4 Marks 100	
Credit/Marks		
Course Objectives	 Understand the history of evolution of Social Work Profession, both in India and the west. Gain information about contemporary ideologies of social work and social work. Develop insights into the origin and development of ideologies/ approaches to social change. Understand rationale, goals, ideals and ethics for social change and develop skills for the same. Develop skills to understand contemporary reality in its historical context. Understand self as a part of own environment and explore own assumptions, ideals, values to develop sensitivity to marginalization vulnerable groups. Understand the values of social work, and consciously apply those in practice. 	
Course Outcomes	 Understood the history of evolution of Social Work Profession, both in India and the west. Gain information about contemporary ideologies of social work and social work. Developed insights into the origin and development of ideologies/ approaches to social change. Understand rationale, goals, ideals and ethics for social change and develop skills for the same. Developed skills to understand contemporary reality in its historical context. Understood self as a part of own environment and explore own assumptions, ideals, values to develop sensitivity to marginalization vulnerable groups. Understood the values of social work, and consciously apply those in practice. 	
Module 1 Intro	oduction to History of Social Work Profession	1
Learning	After learning the module, learners will be able	
Outcomes	 Understand the Indian History of Social Work Profession. Understand the Western History of Social Work Profession. 	

	Differentiate between Indian & Western History of Social Work Profession.	
Content Outlines	 Indian History Introduction Beginning of social work education. Welfare versus developmental orientation in social work. Professionalization of social work values, education, knowledge and professional associations Goals, values, functions/roles and process of social work. Interface between professional and voluntary social work. Western History: Medieval Period: Judeo-Christian ideologies. Secular Humanism and Protestantism Modern Period: Rationalism and Welfarism. Liberalism and Democracy. Utilitarianism and Social Darwinism. 	
Module 2 Ideolo	ogies for Social Change	1
Learning Outcomes	 After learning the module, learners will be able to Understand the Indian perspectives in the ideologies for social change. Understand the Western perspectives in the ideologies for social change. Compare between Indian & Western perspectives in the ideologies for social change. 	

Content Outlines	 Indian Perspectives: Ancient Period: Vedic, Vedantic and Non-Vedic ideologies and spirituality. Medieval period:	
	 Western Perspectives: Organized and scientific charity. Beginning of social work education Clinical social work Ecological social work Attributes of a profession Professionalization of social work education, knowledge and professional associations Goals, values, functions / roles and process of social work. 	
Module 3 Co	ntribution of Professional Associations and Organisations	1
Learning Outcomes	 After learning the module, learners will be able to Understand contemporary Ideologies for Social Change Understand contemporary Ideologies for Social Work Profession Correlate contemporary Ideologies for Social Change and Social Work Profession. 	

Content	Module Contents:	
	Contemporary Ideologies for Social Change	
Outlines	Introduction	
	Neo- liberalism and globalization	
	Postmodernism	
	Feminism	
	Resurgence of the civil society	
	Multiculturalism	
	 Ideology of sustainable and people- centred 	
	development	
	 Ideology of action groups and social movements 	
	 Ideology of Non- Government organizations 	
	Contemporary Ideologies for Social Work Profession	
	 Marginalization of vulnerable groups and limitations 	
	of professional social work.	
	Emerging ideologies of professional social work	
	Social work values	
	Spirituality and social work.	
	 Contemporary social work ideologies in different 	
	countries	
	 Goals, values, functions/ roles and process of social 	
	work	
	 Personal attributes of a social worker 	
Module 4 Law	s and Policies: Role of Libraries	1
Learning	After learning the module, learners will be able to	
Outcomes	Understand and practice Social Work ethics	
	Evaluate role of social worker in society	
	 Discuss responsibilities of Social Worker in the 	
	Society	
	 Analysis opportunities of Social Worker in the 	
	Society	
Content	Concept and Philosophy Ethics	
	Ethical Responsibilities in Social Work	
Outlines	Ethical Decision Making and Dilemmas in Micro and	
	Macro Social Work practice	
	Roles & Responsibilities of Social worker	
	Scope & Opportunities in Social Work	
Assignments/ Ac	tivities towards CCE	
	1. 50 Marks for Internal Examination	
	- 25 Marks for Assignment	
	– 25 Marks for PPT Presentation	
	2. 50 Marks for written Examination	
		1 '

REFERENCES:

- Agarwal, M.M. 1998Ethics and Spirituality, Shimla: Institute of Advanced Study
- Chatterjee, P. 1996 Approaches to the welfare State, Washington. DC. National Association of Social Workers.
- Desai, M. 2002 History of Ideologies for Social Change and Social Work. Jaipur, Rawat Publishers.
- Diwakar, V.D. (Ed.) 1991 Social Reform Movements in India: A Historical Perspective, Bombay: Popular Prakashan.
- Feibleman, J.K. 1986 Understanding Philosophy: A Popular History of Ideas, New York: Souvenir Press.

	Semester I	
113012	WORKING WITH INDIVIDUALS, FAMILIES AND GROUPS Major (Core)	4
Course Credit/Marks	Credit 4 Marks 100	
Course Outcomes	 Understand case work and group work as methods of social work and appreciate their place in social work practice. Understand the Values and Principles of working with individuals, families and groups Develop appropriate skills and attitudes to critically analyze problems of individuals, families and groups and factors which affect them. Enhance the understanding of the basic concepts, tools and techniques in working with individuals, families and groups, in problem solving and in developmental work. Develop understanding of concepts, dynamics and small group theory in relation to all types of groups, e.g. family, staff, committee, long-term client groups. Develop knowledge of the skills and techniques to be used by social worker in various work-settings involving individuals, families and groups. Begin and develop in the students the value of democratic processes in individuals, families and group life. Develop ability to reflect on "self" as a person and grow as a professional social worker. 	
Module 1 Philosophy, Pr	inciples & Process of Case Work	1
Learning	After learning the module, learners will be able to	
Outcomes	 Understand the Case Work as a method of Social Work Discuss the Philosophy of Case Work method Discus the principles of Case Work method Apply or practice the Case Work Process Critically evaluate self as professional 	
Content Outlines	 Introduction of case work as a method of social work Philosophical assumption and case work values. Principles of case work 	

	 Case work Process: Study, assessment, intervention, termination and evaluation. Self as a Professional: conflicts and dilemmas in working with individual and families 	
Module 2 Tools & Techni	ques of Case Work	1
Learning	After learning the module, learners will be able to	
Outcomes	 practice tools of Case Work practice Techniques of Case Work analysis and apply recording and evaluation in Case Work 	
Content Outlines	 Tools of Case Work Interview, Home visit, observation communication skills, rapport building. Video & Audio Recording Techniques of Case Work Supportive resource enhancement and counselling. Recording and Evaluation in Case Work Significance, Types, Principles, Structure 	
Module 3 History and Th	eories of group work	1
Learning	After learning the module, learners will be able to	
Outcomes	 Understand and define of groups, its types, characteristics and significance of groups Define of social group work and its characteristics Practice and apply theories of group work Evaluate models in group work practice 	
Content Outlines	 Understanding of groups and Its types Characteristics and significance of groups Definition of social group work Characteristics of social group work Theories applicable to group work practice Models in group work Practice 	
Module 4 Principles, Skill	s and Phases of Group Work	1
Learning	After learning the module, learners will be able to	
Outcomes	 Understand and apply principles and skills of group work Critically evaluate and practices phases of group work 	
Content Outlines	 Principles and Skills in Group Work Facilitation: Knowledge of skills and techniques for effective work with groups/ problem solving. 	

	 Initiation Phase Termination Phase Middle Phase Recording and Evaluation in Group Work: Significance, Types, Principles, Structure 	
Assignments/ Act	ivities towards CCE	
	 1. 50 Marks for Internal Examination 25 Marks for Assignment 25 Marks for PPT Presentation 2. 50 Marks for written Examination 	

REFERENCES:

Case Work

- Bannerji G.R. 1967 Concept in the Being and Becoming in the practice of Social Work, Indian
- Journal of Social work, Indian Journal of social work, Mumbai: Tata Institute if social sciences.
- Bergh M.V. 1955 Feminist Practice in the 21st Century, Washington: National Association of Social Workers
- Joel Fisher, 1978 Effective Case Work Practice An Eclectic approach, New York: McGraw Hill.
- Nursten, Jean. 1974 Process of Case Work, G.B.: Pitman Publishing.
- Timms. 1964Social Case Work: Principles and Practice, London: Routledge and Kegan Paul

Group Work

- Alissi, A.S. 1980 Perspectives on Social Group Work Practice: A Book of headings, New York: The free Press.
- Brandler S, Roman CP, 1991Group work skills and Strategies for Effective Inventions, New York: The Haworth Press.
- Garland, J.A. (Ed) 1992 Group work Reaching out: People, Places and Power, New York: The Haworth Press.
- Garwin C, 1987 Contemporary Group Work, New York: Prentice- Hall Inc
- Kemp, C.G. 1970 Perspectives of the Group Process, Doston: Houghton Millin C.
- Klien A.F. 1970 Social Work through Group Process: School of Social Welfare- Albany: State University of New York.
- Konopka.G.1963 Social Group Work: A helping process; Englewood Cliff.
 NG Practice Hall, Inc.
- Kurland, R and Salmon, R.198 Teaching a methods Course in Social Work with Groups, Alexandria: Council on Social Work Education.
- Pepell, C.P. and Rothman. BSocial Work with Groups, New York: The Haworth Press.
- Wilson, G.Ryland, G.1949 Group Work Practice, Boston: Houghton Millin, Co.

	Semester I	
113014	BASICS IN SOCIOLOGY -Major (Core)	2
Course	Credit 2 Marks 50	
Credits/Marks		
Course Outcomes	 Understand important concepts of sociology. Understanding of concepts to examine social phenomenon Develop skills to analyze Indian society and change. Understand change and conflict. 	
Module 1		1
Sociology and	d Culture of Indian Society	
Learning Outcomes	After learning the module, learners will be able to	
	 Understand and develop the knowledge of Sociology Understand and correlates sociology's relation with other discipline Understand and critically evaluate culture of Indian Society 	
Course Outcomes	 Sociology and its relationship to other disciplines Meaning scope and significance Its relationship with other social sciences such as history, economics, politics, psychology, anthropology and social work 	
	 Culture of Indian Society Society as a system or relationship Social structure: meaning, status and roles Culture: meaning and contents-Tradition, customs, values, norms, folk and mores Socialization: Meaning processes and agents Social classification in India: Tribal, rural and urban divisions Social stratification in India: Meaning, caste, class divisions Contestation over religion in India: Fundamentalism, Communalism, secularism and proselytism Region as a cultural construct in historical and content 	

Module 2	, Theories of Society and Social Change	1
Learning Outcomes	After learning the module, learners will be able to Discuss and evaluate of social groups, Social Institution and Social Control Understand and compare theories of Society Understand and critically evaluate Social Change Social Movements in India	
	Social Groups, Social Institution and Social Control • Meaning and types: Primary and secondary groups, in groups and out-groups, reference groups • Types of social institution: Marriage, family, religion, state and law • Social control exercised through the social institutions Theories of Society: • Significance of a theoretical understanding of society • Evolutionary, cyclical, conflict and systems theories Social Change Social Movements in India: Meaning, factors essential for a movement. • meaning characteristics and factors inducing change with reference to India • Dominant social movements in India • Social reform movement and contributions of social reformers • Peasant movement • Trade union movement • Social movement and social change in India	
Evaluation	Internal examination for 50 Marks 25 marks for Assignment 25 Marks for PPT Presentation	

REFERENCES

- Bert N. Adams. 1975 A Sociological Interpretation, Chicago: Rand McNally College.
- Bharadwaj A.N. 1979 Problems of SC/St in India, New Delhi: Light and Lite Publication
- Broom, Leonard, Sociology, Wadsworth Publication Co. Belmout.Charies M. Bonjean,Dorothy. H. Broom. 1990

- Deshpande.Society Economy of Policy in India, Mumbai: ShrinivasanNarin, 1978University of Mumbai
- Ely Chinoy. 1967 Society- an Introduction to Sociology, new York: Randon House
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- Jain, P.C. 1991 Social Movements among Tribals, New Delhi: Rawat Publication
- Kapadia, K.M.1966 Marriage and Family in India, London: Oxford University Press
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- Sharma, K.L. (ect.)1999 Caste and Race in India, Mumbai: Popular Prakashan
- Srinivas, M.N.1996 Village, Caste, Gender and Method (Essay in Indian Social Anthropology), Delhi: Oxford University Press.

	Semester I	
123011	CONTEMPORARY ISSUES IN SOCIAL WORK Major (Elective)	4
Course Credits/Marks	Credit 4 Marks 100	
Course Outcomes	 To Understand Contemporary issues in Indian Society To Develop skills to understand contemporary reality To Develop ability for intervention strategies for contemporary issue 	
Module 1 Indian Societ	ry and Social Problems	1
Learning	After learning the module, learners will be able to	
Outcomes	 Discuss and evaluate Indian Society Understand and classify the social problems of Indian Society Find and list the solutions on social problems of Indian Society 	
Content Outlines	 Indian Society Introduction to Society Concept, Definition, Characteristics Social Problems in India (Historical Perspective) Pre Independence Era and Post-Independence Era Rural, Urban and Tribal Issues Rural Community and their challenges Panchyat Raj System In India 73rd and 74th Amendment in Constitution of India Urban Community and Challenges 	
	 Migration, Slums Make In India, Skill India Concept Tribal Community and Challenges PESA Act Schemes for Tribal Development 	
Module 2 Organ & Tissu	e Donation and Transgender Community and Challenges	1
Learning	After learning the module, learners will be able to	
Outcomes	Discuss and understand the concept of organ and tissue donation	

	 Understand and evaluate transgender community and itschallenges 	
Content Outlines	Organ & Tissue Donation	
Module 3 Criminology ar	nd Police Administration	1
Learning Outcomes	 After learning the module, learners will be able to Discuss the Criminology and Correctional Administration and Rehabilitation Understand and discuss of Police Administration 	
Content Outlines	Criminology and Correctional Administration and Rehabilitation	
Module 4 Farmers in In	dia and Disaster Management	1
Learning	After learning the module, learners will be able to	
Outcomes	 Understand and discuss Famers in India Discuss and evaluate disaster management 	

Content Outlines

Farmers in India:

- Peasant Movement in India
- Agriculture in India
- Government Initiatives for Agriculture Development
- Farmer Suicide
- Role of Social Worker in the Agriculture

Disaster Management:

- Concept of Disaster
- Types of Disasters
- Disaster Management Authority in India(NDMA, SDMA, Civil Defence, Home Guard)
- Role of Social Worker in Disaster Management(Prevention and Preparedness)

Assignments/ Activities towards CCE

50 Marks for Internal Examination

- 25 Marks for Assignment
- 25 Marks for PPT Presentation

50 Marks for written Examination

REFERENCES:

- Bert N. Adams. 1975 A Sociological Interpretation, Chicago: Rand McNally College.
- Bharadwaj A.N. 1979 Problems of SC/St in India, New Delhi: Light and Lite Publication
- Broom, Leonard, Sociology, Wadsworth Publication Co. Belmont. Charies
 M. Bonjean, Dorothy. H. Broom. 1990
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- Pandey A.K. 1997, Tribal Society in India, New Delhi: Manak Publication
- Ross, Aileen D. 1961, The Hindu Family in Its urban setting, Delhi: Oxford Union Press
- Sharma S. 1985 Social Movement Social Schange, B.R. Delhi: Publishing House
- Srinivas, M.N.1996 Village, Caste, Gender and Method (Essay in Indian Social Anthropology), Delhi: Oxford University Press.

	Semester I	
123012	GERONTOLOGY: INTERDISCIPLINARY PERSPECTIVE - Major (Elective)	4
Course Credits/Marks	Credit 4 Marks 100	
Course Objectives	To understand issues of the elderly & examine its various aspects & Learners will also gain knowledge about government schemes, Programmes and services available for the elderly.	
Course	After learning the module, learners will be able to	
Outcomes	 Learners will understand inter disciplinary nature of gerontology as a study of elderly. Learner will examine the policies, Programmes and services available for the elderly. 	
Module 1 Introduction	to Gerontology	1
Learning	After learning the module, learners will be able to	
Outcomes	Understand the Meaning, Concept, Definition, Demographics of elderly.	
Content Outlines	Meaning, Concept, Definition, Demographics of elderly.	
Module 2 Issues, Po	licies, Programmes and Services for elderly	1
Learning	After learning the module, learners will be able to	
Outcomes	Understand Issues, Policies, Programmes and Services for elderly	
Content Outlines	 Family, Health, Adjustment, Social, Economic, Psychological. Critical exploration of policies for elderly. Institutions for elderly Welfare programmes for elderly such as day camp centres, half -way, home, old age homes etc. 	
Module 3 Role of Social	work in Caring of elderly	1
Learning Outcomes	After learning the module, learners will be able to	

	 Understand Role of Social work in Caring of elderly 	
Content Outlines	 Understand about Health care needs. Care givers (family, Paid) and their issues Violence against elderly (neglect, abuse, crime), dealing with grief & Palliative care and Safety for elderly Recreation & constructive use of time Legal help (will) Building positive relationship with family & youngsters 	
Module 4 Res	search & Development	1
Learning Outcomes	After learning the module, learners will be able to	
	 Understand about Friends of research on gerontology Need for interventional & policy research 	
Content Outlines	Friends of research on gerontologyNeed for interventional & policy research	
Assignments/ Ac	tivities towards CCE	
	 Case study of two elderly persons (one from old age home and one from day care centre) Organizing five recreational activities for elderly persons. Assisting in organizing health check-up camps for elderly Organize awareness programmes on schemes for elderly people. Marks for Internal Examination Marks for written Examination 	

REFERENCE:

- SusanKraus Whit bourne.(2007), Gerontology: An Interdisciplinary Perspective, Oxford University Press
- S. Siva Raju,(2014), Studies on Ageing in India: A Review, Cambridge University Press
- Lena A, Ashok K, Padma M, Kamath V, Kamath A.(2009), Health and socialproblems of the elderly: a cross-sectional study in udupi taluk, karnataka, Indian JCommunityMed. 2009Apr;34(2):131-4. doi: 10.4103/0970-0218.51236.
- Bookman, Ann and Delia Kimbrel. (). Families and elder care in the twenty-first century. The Future of Children,21:117–140. 2011
- Rothbaum, F.(). Aging and age stereotypes. Social Cognition, 2:171

	Semester I	
133011	SOCIAL WORK RESEARCH Major (Core) (RM)	4
Course Credits/Marks	Credit 4 Marks 100	
	Course Outcomes: Learners will be able to: • To introduce the students to the basics of scientific social research. • Develop an understanding of scientific approach to human inquiry in comparison to the native or common sense approach in virus aspects and its process. • Understand major research strategies meaning scope and importance of social work research. • Understand methods of research, techniques of sampling, data collection, analysis, interpretation and presentation of data. • Develop an ability to see the linkages between practice research theory and their role in enriching one another. • Develop attitudes consonant with the scientific approach—concern for accuracy specifically and authenticity, awareness of one's own prejudices or biases, honestly being open to correction. • Develop ability to conceptualize, formulate, and conduct simple research projects / exercises (This would include a broad range of basic research skill such as conceptualization of a research strategy and problem writing a research proposal; developing tools for collecting data for collecting data, use of sampling strategies; strategies; data collection, processing presentation analysis and interpretation and writing research report etc.) • Make informed assessment and judicious use of research studies and findings. • Develop skills for use of library and documentation services for research.	
Module 1 History of Pu	ublic Libraries	1
	After learning the module, learners will be able to	

Learning	Understand and discuss the concept of Social Work	
	Research	
Outcomes	Understand and Analysis the research design	
Content	Social Work Research	
Outlines	 Meaning and purposes of social work research process Social work research and theory linkages with intervention and practice. Steps in social research. Ethical issues in social research: Debate on subjectivity and objectivity. Selection and formulation of a research problem. Hypotheses: Types, Sources and characteristics. 	
	Research designs: Merits, Demerits and limitations	
	ExploratoryDescriptiveDiagnosticExperimental	
Module 2		1
Methods of F	Research and Sampling	
Learning	After learning the module, learners will be able to	
Outcomes	 Understand and Compare methods of research Understand and analysis concept of sampling and its types 	
Content	Methods of Research	
Outlines	 Social Survey method Case study method Historical method Experimental method: Types, Planning of experiment and social experiment. Comparative method Action research Sampling: Sampling frames and samples Probability samples - simple random, systematic, stratified, multistage, cluster. Non- Probability samples - convenience, purposive, quota and snow ball 	
Module 3		1
Techniques of	data collection and Analysis & Interpretation of Data	
	After learning the module, learners will be able to	

Learning Outcomes	 Understand and discuss techniques of data collection Understand the concept of analysis and interpretation of data in research 	
Content Outlines	 Techniques of data collection Primary/ conventional techniques: observation, interview, questionnaire, schedule. Secondary techniques: Public documents, Private papers, Office records, Census, NSS, Newspapers, literary sources, Archival material. Projective techniques Analysis & Interpretation of Data Quantitative and qualitative Classification. Coding. Tabulation. Inferences. Interpretation. Computer Application in Social Research and data analysis. 	
Module 4 Elementary S	tatistics & Report Writing for Social work Research	1
Learning Outcomes	 After learning the module, learners will be able to Understand and discuss elementary statistics used in social work research Understand report writing process in social work 	
Content	research Elementary Statistics	
Outlines	 Measures of central tendency (Mean, Median, Mode) Measures of variations (Standard Deviation, Range) Report Writing Scientific report. Short report for planners. Articles from the study. Graphic presentations and other techniques. Reference citation, footnotes, bibliography 	
Assignments/ Ac	tivities towards CCE	
	 50 Marks for Internal Examination 25 Marks for Assignment 25 Marks for PPT Presentation 50 Marks for written Examination 	

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- Alston M. and Bowles W. (2003). Research for Social Workers: AnIntroduction to methods, Rawat Publication: Jaipur and New Delhi,
- Bailey, K.D. (1987). Methods of Social Research, Collier MacMillian Publishers: London.
- Bhandarkar and Wilkison, (1982), Methodology and Technique of Social Research, Himalaya Publishing House: Mumbai
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- Goode and Hatt. (1986). Methods in Social Research, McGraw Hill Book Co: Singapore
- Levin, J. (1977). Elementary Statistics in Social Research, Harper and Row Publishers: New York.
- Kothari Mukherjee, P.N (eds.) 2000. Methodology in Social Research: Dilemmas and Perspectives, New Delhi: Sage (Introduction).

	Semester I	
113013	FIELD WORK I- OJT	4
Course Credits/Marks	Credit 4 Marks 100	
Course	After learning the module, learners will be able to	
Outcomes	 Develop knowledge of the socio – economic and cultural realities and their impact on the client system with specific focus on marginalized groups. Develop beginning skills to analyze the impact of the wider social system on individual, families, groups, communities and organizations. Understand the agency as a system – its philosophy, thrust, objectives, structure and management of services / programs. Develop the ability to involve the client system in the problem solving process. Utilizing skills of social work interventions, including research Develop skills in documenting practice. Develop skills in identifying and utilizing community resources both government and non – governmental / voluntary. Develop ability to work as a member of a team. Reinforce belief in the inherent strength of the people to meet their needs and resolve problems. Make conscious use of professional values and ethics. 	
Module 1	Ouganisation / Community and Davelon Administrative	1
procedure	e Organisation / Community and Develop Administrative	
Learning Outcomes	After learning the module, learners will be able to	
	 Understand and evaluate the organization / community develop Knowledge of Administrative procedure and Programme Management 	
Content	Social Work in the Organisation / Community	
Outlines	 Regularity and punctuality at work and appointments. 	

		1
	 Recognition of the need for an ongoing assessment of own capacity to assume and manage responsibility. Not giving false assurance. Preparation of self and client system for termination. Makes efforts to fulfil responsibilities assigned within the stipulated time and gives importance to tasks. Gradual identification with the agency and the profession 	
	 Developing Knowledge of Administrative procedure and Programme Management. Develop a commitment to the profession, its ethics and for social change. Work towards enhancing the status of the pr9ofession. Disseminate information of the profession. Assume conscious responsibility for actions. Value efforts as more important than success and failure. Dress appropriately and consciously develop behaviour as a disciplined self 	
Module 2		1
Problem Solvir	ng Process and Practice Based Research	
Learning	After learning the module, learners will be able to	
Outcomes	 Understand and evaluate the problem-solving process develop Knowledge of practice-based research and practice it Take responsibility for learning by planning conferences and participating in them through discussions. 	
Content Outlines	 The learner and the instructor use field instruction as a tool for mutual professional growth. Understand the importance of recording and their regular submission. Integration of theory and practice should be reflected in records and be discussed at conferences. Show willingness to accept strengths and limitations and uses guidance for professional development. Demonstrate self-discipline in practicing social work ethics and values and in norms to be observed in behaviour and dress 	

	 Take responsibility for learning by planning conferences and participating in them through discussions. Receive guidance for practice-based research. 	
Module 3		1
Develop Skills	s for Communication	
Learning	After learning the module, learners will be able to	
Outcomes	 Understand, practice and develop skills for communication as a social worker Identity focuses of work together with client, groups / communities. Identify and utilize resources – human, material and financial 	
Content Outlines	 Identity problems and analyse them. Analyse the causative factors and dynamics in the problem situations. Select appropriate strategy, methods and techniques of problems solving. Establish and maintain relationships. Identity focuses of work together with client, groups / communities. Involve the client system in the problem-solving process. Identify and utilize resources – human, material and financial. Select and utilize appropriate tools for problem – solving, such as interviews – individual/ groups, home visits program media, research. Integrated theory and practice and utilize the integrated approach in social work practice. Conduct small practice-based research. 	
Module 4 Leaners Prac	tice to Manifest and Responsibility Towards Self	1
Learning	After learning the module, learners will be able to	
Outcomes	 Understand and evaluate Leaners practice to manifest Understand and develop responsibility towards self Develop and maintain records of the work 	
Content Outlines	 Records to indicate: Selection of material for recording. Sequential arrangement. Clarity and consistency. Feeling and attitudes. Perception of dynamics of interaction. 	

	 Beginning ability to operationalize theoretical inputs infield practice. Growth as a professional practitioner. Ability to write different types of records like memos, letters, referral letters, minutes, reports, document practice. Use appropriate media when presenting reports. 	
Assignments/ Activities towards CCE		
1	50 Marks for Internal Examination	
2	2. 50 Marks for External Examination	

	Semester II	
213011	WORKING WITH COMMUNITIES AND SOCIAL ACTION- Major (Core)	4
Course Credits/Marks	Credit 4 Marks 100	
Course Outcomes	 Community Organization Practice Models and Strategies of Community Organization practice Empowerment Social Action Social Action Strategies Community Organization as a method Social Action Movements and Programs 	
Module 1 Models and Strate	gies of Community Organization practice	1
Learning	After learning the module, learners will be able to	
Outcomes	Understand Models and Strategies of Community Organization practice	
Content Outline	Community work within social work Principles of community organization practice Stake holder analysis Locality Development Model Social Planning Model Social Action Model Saul Alinsky Model Women -Centered Model Understanding the Community through Participatory Appraisal	
Module 2		1
Power and E	mpowerment	
Learning	After learning the module, learners will be able to	
Outcomes	Understand the concept of Power and Empowerment	
Content Outline	Concept of PowerThe range of perspectives	

 Dimensions of Power relevant to community organization Concept of Empowerment Understand the various barriers in the process and Cycle of Empowerment. 	1
After leaves at the weedule leaves will be able to	
<u> </u>	
 Define and understand about Social Action and Strategies 	
 Define Social Action Definition and Scope Principles of Social Action Process of Social Action Social Action Strategies Select methods like public interest Litigations,	
mmunity Organization and Social Action Movements and	1
After learning the module, learners will be able to	
Understand Community Organization and Social action Movements	
 Relevance of Community Community Organization as a method Relevance of Community Organization as a method across different spheres of Social Work Intervention and relook at own attitudes Understanding Human Rights in community organization practice. Social Action Movements and Programs Role of groups, community institutions and people's participation in programs, movements and initiatives of social change. Some important social action programs -Self Employed Women's Association (SEWA) and Narmada Bachao Andolan, National Alliance for Peoples Movements etc. 	
	organization Concept of Empowerment Understand the various barriers in the process and Cycle of Empowerment. and Strategies After learning the module, learners will be able to Define and understand about Social Action and Strategies Define Social Action Definition and Scope Principles of Social Action Social Action Strategies Select methods like public interest Litigations, Protest and Demonstrations, Dealing with Authorities, Public Relations, planning, Monitoring and evaluation Models of Social Action Advocacy in Community Organization After learning the module, learners will be able to Understand Community Organization and Social action Movements Relevance of Community Organization as a method Relevance of Community Organization as a method across different spheres of Social Work Intervention and relook at own attitudes Understanding Human Rights in community organization practice. Social Action Movements and Programs Role of groups, community institutions and people's participation in programs, movements and initiatives of social change. Some important social action programs -Self Employed Women's Association (SEWA) and Narmada Bachao Andolan, National Alliance for

Assignments/Act Evaluation (CCE)	ivities towards Comprehensive Continuous	
	1–50 Marks for Internal Examination 2– 25 Marks for Assignment 3– 25 Marks for PPT Presentation 4-50 Marks for written Examination	

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	Semester II	
213012	COMMUNITY HEALTH: A SOCIAL WORK PERSPECTIVE- Major (Core)	4
Course Credits/Marks	Credit 4 Marks 100	
Course Outcomes	 Introduction to Health, Community Health and Health Education Health and Development: Multi-disciplinary Perspectives Health System, Programmes and Policies H ealth and Well-being Health and Gender Role of Social work in the field of health 	
Module 1		1
Introduction to	Health, Community Health and Health Education	
Learning Outcomes	After learning the module, learners will be able to	
	 Differentiate between Community Health and Health Education Concept of Health; Dimensions of health; Factors affecting health; Concept and background of community health; Community diagnosis and health action plan; Role of a health worker in community setting; Organising and planning for community health programme 	
Content Outline	Concept of Health; Dimensions of health; Factors affecting health; • Concept and background of community health; Community diagnosis and health action plan; • Role of a health worker in community setting; • Organising and planning for community health programme	
Module 2		1
Health and Dev	elopment, System, Program and Planning	
Learning Outcomes	After learning the module, learners will be able to	
	Understand Health and Development, System, Program and Planning	

Module 3 Health and W	 Health and Development Health Literacy and Health Behaviour; Social and Economic Determinants of Health; Health Sector Reforms; Emerging Socio-economic and Demographic Situation in India Health System, Programmes and Policies Three tier health care system: primary, secondary, and tertiary. Public vs private health care. National and State Level Health Policies and Programs. Out of Pocket Expenses on Health; Health Insurance Vell-being and Health and Gender 	1
Learning	After learning the module, learners will be able to	
Outcomes		
	 Understand Health and Well-being and Health and Gender 	
Content Outline	 Health well-being Public Health and Sanitation. Migration and Urban Health Promoting Indigenous Health Systems Health and Gender Female Deficit and Emerging Challenges in India Gender Dimensions of Health Care Gender based Violence and Health Implications Linkages between Health and Environment. 	
Module 4		1
Role of Soc	ial work in the field of health	
Learning	After learning the module, learners will be able to	
Outcomes	Understand Role of Social work in the field of health	
Content Outline	 Role of Social work in the field of health Multi-Disciplinary approach Advocacy for patient rights 	

Assignments/Act Evaluation (CCE)	ivities towards Comprehensive Continuous	
	1-50 Marks for Internal Examination	
	2– 25 Marks for Assignment	
	3- 25 Marks for PPT Presentation	
	4-50 Marks for written Examination	

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	Semester II	
213013	PROGRAM PLANNING AND INTEGRATED SOCIAL WORK PRACTICE -Major (Core)	4
Course Credits/Marks	Credit 4 Marks 100	
Course Outcomes	Social Work Profession and Practice Systems and Social Work Action Process Social Work Roles Planned Social change Planning Development Program	
Module 1 Social Work F	Profession, Practice and Social Systems	1
Learning Outcomes	After learning the module, learners will be able to	
Content Outline Module 2	 Social Work Profession and Practice Integrated social work practice, place in social work practice. Inter-disciplinary Nature of the profession of Social Work Systems and Social Work Concept of Social Systems Characteristics of social system. Units of social work intervention and dynamics therein (individual, family, groups, community and organizations. 	1
	After learning the module, learners will be able to	
Learning Outcomes	After learning the module, learners will be able to Understand Action, Process, Social Work Roles	

Content Outline	 The client system, the problem, process and phases. The change agent and action. Process in Initiating contact, collecting data, assessment, negotiation of contracts. Problem solving, termination and evaluation for integrated practice Role tasks, skills and techniques, outcome 	
Module 3		1
Planned Socia	Il change and Planning Development Programs	
Learning	After learning the module, learners will be able to	
Outcomes	Understand about Planned Social change and Planning Development Programs	
Content Outline	 Concept, nature and approaches, relevance to social work. Theories and models of planned social change. Planning for Social Development Philosophy, scope, principles of program planning Steps in planning – problem analysis and need assessment, strategizing interventions, goal setting and establishing indicators. Types of plans- nature, characteristics, relevance Stakeholder analysis and participation in planning-impact on program design and management 	
Module 4		1
Monitoring, in	nplementation and evaluation of development Programs	
Learning	After learning the module, learners will be able to	
Outcomes	Understand Monitoring, implementation and evaluation of development Programs	
Content Outline	 Monitoring and implementation of development Programs Meaning and concept of monitoring and evaluation Components, approaches and frameworks for monitoring and evaluation of development program Program implementation - strategies and approaches - influencing factors in selection and implementation of systems, 	

	Problems in implementation, Feedback systems- role of Management Information Systems Program evaluation Scope, purpose and types of evaluation- Tools and techniques for conducting evaluation.	
Assignments/Act	Uses of evaluation ivities towards Comprehensive Continuous	
Evaluation (CCE)		
	1–50 Marks for Internal Examination 2– 25 Marks for Assignment 3– 25 Marks for PPT Presentation 4-50 Marks for written Examination	

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 Projects: Framework and Options. World Bank

	Semester II	
213014	BASICS IN PSYCHOLOGY- Major Core	2
Course Credits/Marks	Credit 2 Marks 50	
Course Outcomes	 Introduction to psychology Learning Memory Intelligence Emotions Motivation Frustration and conflict Personality and attitude Psychological Assessment 	
Module 1 Introduction	to psychology	0.5
Learning Outcomes	After learning the module, learners will be able to	
	 Understand Psychology Concept, Introduction to various tools for several purpose 	
Content Outline	 Understand Psychology Concept, Introduction to various tools for several purpose 	
Module 2 Learning Me	mory Intelligence	0.5
Learning Outcomes	After learning the module, learners will be able to	
	Understand Learning Memory Intelligence	
Content Outline	 Learning theories and application Models of memory Theories of intelligence and application 	
Module 3 Emotions Moti	ivation Frustration and conflict	0.5

		1
Learning Outcomes	After learning the module, learners will be able to	
	 Differentiate between Emotions Motivation Frustration and conflict Concepts and theories Emotional Intelligence Concept, theories Defense and coping Mechanism 	
Content Outline	 Emotions, Motivation, Frustration and conflict Concepts and theories Emotional Intelligence Concept, theories Defense and coping Mechanism 	
Module 4 Personality,	attitude and Psychological Assessment	0.5
Learning Outcomes	After learning the module, learners will be able to	
	Understand about the Personality, attitude and Psychological Assessment	
Content Outline	The Personality and attitude	
	 Psychological Assessment Concept, Introduction to various tools for several purpose 	
Assignments/Act Evaluation (CCE)	civities towards Comprehensive Continuous	
	50 Marks for Written Examination	

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	Semester II	
223011	SOCIAL ENTREPRENEURSHIP Major (Elective)	4
Course Credits/Marks	Credit 4 Marks 100	
Course Outcomes	 Concept of entrepreneurship Models of Social entrepreneurship Management of Social Entrepreneurship Legalities in Social entrepreneurship Finance Management Individual and Collective entrepreneurship Marketing 	
Module 1 Concept and	Models of Social Entrepreneurship	1
Learning Outcomes	After learning the module, learners will be able to	
	Understand the Concept and Models of Social Entrepreneurship	
Content Outline	 Concept of entrepreneurship in the Indian Context Concept of entrepreneurship in the Indian Context Importance of social entrepreneurship Difference between entrepreneurship and social entrepreneurship Special issues about women. 	
	Family supportAvailability of free timeBarriers in undertaking an enterpriseFinancial schemes for women Entrepreneur	
	 Understand Models of Social entrepreneurship Grameen Bank Jaipur foot Basix Bank Sri Grameen Mahila Udyog (Lijjat) SEWA, Ahmedabad SHG's Dabbewala 	
Module 2 Managemen	t and Legalities in Social entrepreneurship	1

Learning Outcomes	After learning the module, learners will be able to	
	 Define Management of Social Entrepreneurship Understand Legalities in Social entrepreneurship 	
Content Outline	Management of Social Entrepreneurship - • Planning • Management • Resource • Mobilization • Training • Business plan preparation Legalities in Social entrepreneurship	
	 Legalities in Social entrepreneurship Laws required for setting up an enterprise) Taxation 	
Module 3 Finance Mar	nagement	1
Learning	After learning the module, learners will be able to	
Outcomes	Understand Finance Management	
Content Outline	 Income & Expenditure, budgeting and accounting Risk and returns Record keeping Account writing Inventory management Banking and other financial institutions in the context of micro finance 	
Module 4		1
Individual and	Collective entrepreneurship and Marketing	
Learning Outcomes	After learning the module, learners will be able to	
Outcomes	 Understand about Individual and Collective entrepreneurship Understand Marketing 	
Content Outline	 Individual and Collective entrepreneurship Ethics, values, Communication skills Development of leadership in Social enterprise Roles and responsibility of office bearers, cooperation and conflict Process of group entrepreneurship 	

	Role of NGO's in government and corporate sector in promoting group
	 Understand Marketing Social marketing, its strategies Casual marketing Commercial marketing Target audience
Assignments/Act Evaluation (CCE)	ivities towards Comprehensive Continuous
	1-50 Marks for Internal Examination
	2- 25 Marks for Assignment
	3- 25 Marks for PPT Presentation
	4-50 Marks for written Examination

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- Carr, Speaking Out: Women's Economic Empowerment in South Asia (V), Sage Publication India Pvt. Ld,, 20087
- Crowell: The SEWA Movement and Rural Development: Sage Publication India Pvt. Ld,, 2003
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	Semester II	
223012	SOCIAL WORK INTERVENTION IN UNORGANIZED SECTOR Major (Elective)	4
Course	Credit 4 Marks 100	
Credits/Marks		
Course Outcomes	 To develop an understanding about the labour issues in the un-organised sector To enable students to look at the linkages related to caste and gender in the un-organised sector To develop critical perspective about legal and social security measures concerned with labour in the un-organised sector 	
Module 1		1
History and Gro	owth of Unorganised Economy & Differentiated niches of	
unorganised sector		
Learning	After learning the module, learners will be able to	
Outcomes	 Understand the History and Growth of Unorganised Economy Discuss and Differentiated niches of unorganised sector 	
Content Outlines	 History and Growth of Unorganised Economy New economic reforms and growth of unorganized economy Concept of decent work and global labour standards Defining unorganized sector, unorganized employment and relations The labour commissions and their recommendations 	
	 Differentiated niches of unorganised sector Caste, age, religion and region. Migrant labour market and workforce Women workforce in the unorganized employment Human trafficking and child labour in the unorganized sector. Issues and challenges of construction workers, rag pickers, farmers, 	
Module 2		1

Unorganised I	abour force and the unorganised sector in the Urban area	
Learning	After learning the module, learners will be able to	
Outcomes	 Understand and discuss about Unorganised labour force and the unorganised sector in the Urban area Discuss Unorganized employment in the Solid waste management industry 	
Content	Unorganised labour force and the unorganised	
Outlines	 Construction Industry and the construction labour force Hawkers and venders Domestic workers Unorganized employment in the Solid waste management industry 	
Module 3		1
Unorganised I	abour force and the unorganised sector in the Rural area	
Learning	After learning the module, learners will be able to	
Outcomes	 Understand and discuss about Unorganised labour force and the unorganised sector in the rural area Discuss Agriculture and allied industry and unorganised employment forms Compare between Unorganised labour force and the unorganised sector in the rural & Urban area 	
Content Outlines	 Unorganised labour force and the unorganised sector in the Rural area Agriculture and allied industry and unorganised employment forms Industries based on use of natural resources Land less labour force and bonded labour Unorganised employment /livelihood patterns of Nomadic tribes and de-notified tribes Unorganised employment in the home based industry 	
Module 4		1
Governmen	t & Non-Government Interventions	
Learning	After learning the module, learners will be able to	
Outcomes	 Understand government interventions in unorgnaised labour force Discuss Government schemes for the unorganised work force 	

	 Understand Non-government interventions in unorgnaised labour force Discuss Strategies for Organising the Unorganised Work force 	
Content	Government Interventions	
Outlines	 The labour legislations pertaining to unorganized workforce Government schemes for the unorganised work force 	
	 Non-government Intervention National Campaigns for policy and legislation framing WEIGO and other international interventions Trade Unions and Cooperatives Ngo's and Civil Society organization Strategies for Organising the Unorganised Work force 	
Assignments/ Ac	tivities towards CCE	
	 50 Marks for Internal Examination 25 Marks for Assignment 25 Marks for PPT Presentation 50 Marks for written Examination 	

- Agarwal.. A. N (2001) Indian economy problems of development and planning, VishwasPrakashan, Mumbai.Geneva.
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	Semester II	
243041	FIELD WORK II OTJ	4
Course Credits/Marks	Credit 4 Marks 100	
Course Outcomes	A. Field Work in Government or Private Agency	
	After doing the field work practicum the learners will be able to	
	 Develop practice and enhance the skills Develop greater understanding of reality situation through involvement in day-to-day work. Develop appreciation of other's efforts and develop sensitively to gaps in the program. Enhance awareness about the role of a social worker. 	
	B. Study Tour	
	The Study Tour is the essential part of the Master Degree Programme in Social Work. Students use to get an opportunity to visit the various organizations may be from other districts or states. Study tour help students to personally observe the organizational activities, structure, set up, and management.	
	After visiting the organizations from other districts or states, learners will be able to	
	 To make available an opportunity to the students of Social Work to experience group dynamics and comprehend the importance of social relationships. To make aware of students about different sociocultural patterns, value systems and social practices. To visit various selected non-government or government organizations related to field of social work and understand policy and functioning of such successful organizations. To enhance the competencies related to planning, implementation and execution of tasks related to the shaping group travel etc. 	

	To convey training in social work education through purposeful recreation, sightseeing and discussion in different places and atmosphere.
Assignments/ Ac	tivities towards CCE
	A. FIELDWORK Fieldwork agency field coordinator 30 Marks Viva 25 Marks and Report 25 Marks B. STUDY TOUR Report 10 Marks and Presentation 10 Marks

	Semester III	
313011	SOCIAL DEVELOPMENT, POLICY AND PLANNING Major (Core)	4
Course	Credit 4 Marks 100	
Credits/Marks		
Course Outcomes	 Comprehend social issues and understand their impact on human life. Learn the concept and process involved in social development. Gain knowledge of policy analysis and the policy formulation process. Acquire skills in critical analysis of social, political and development plants. Study social policies, plans and programs so as to be able to interpret, enforce and challenge them. Develop an understanding of social policy in the perspective of national goals as stated in the Constitution particularly with reference to Fundamental Rights and the Directive Principles of state Policy. Examine application and litigation machinery. 	
Module 1 Concept and A Economy of Devel	Aspects of Social Development & Social Change and Political lopment	1
Learning Outcomes	After learning the module, learners will be able to Understand the concept and aspects of social development Discuss and evaluate social change and political economy of development Relate social policy and social development	
Content Outlines	 Concept and Aspects of Social Development Concept of development – the ends and means of development, development as freedom and justice, Rural development, Urbanization and social services like education, health, housing, infrastructure and nutrition. 	

	Social Change and Political Economy of Development	
	 Genesis, transition, alternative strategies and agents of change Dynamics of inequality and underdevelopment Poverty, regional imbalance Creation and distribution of wealth Relationship between social policy and social development 	
Module 2		1
Social Develo	pment Index in social change & Social Policy and constitution	
Learning	After learning the module, learners will be able to	
Outcomes	 Understand social development Index in India Compare between policies for economic growth and social change in the context of national development Correlate social policy and constitution 	
Content	Social Development Index in social change.	
Outlines	 Indicators of social development (HDI, GDI,PCI, GEM, Inequality Index) inter-relationships between policies for economic growth and social change in the context of national development 	
	Social Policy and constitution	
	 Concept of social policy sectoral policies and social services Values underlying social policy and planning based on the Constitutional provisions (i.e. the Directive Principles of state policy and fundamental rights) and Human rights Evolution of social policy in India in historical perspective. 	
Module 3	1	1
Policy Formulati	ion & Planning	
	After learning the module, learners will be able to	

Learning Outcomes	 Discuss and understand process of policy formation Understand Different models of social policy and their applicability to the Indian situation Understand the Concepts of social and developmental planning Analysis the role of ideology 	
Content Outlines	 Policy Formulation Approaches to social policy unified integrated and sectoral Different models of Social policy and their applicability to the Indian situation The process of social policy formulation the contribution of research, the role of interest groups the problem of conflict of interests and its solution Role of professional social workers Policy & Planning Concepts of social and developmental planning Linkage between social policy and planning- planning as an instrument and source of policy Role of ideology 	
Module 4 Planning Proc	Module 4 Planning Process and The planning machinery, monitoring and evaluation	
Learning Outcomes	 After learning the module, learners will be able to Understand Indian planning in a historical perspective Role of political judiciary, social movement and voluntary action Understand The planning machinery, monitoring and evaluation 	

Content Outlines

Planning Process

- Indian planning in a historical perspective
- The constitutional position of planning in India. The legal status of the planning Commission / NitiAyog.
- Federal political system and the planning process
- Coordination between centre and state need for decentralization
- Panchayatraj, peoples' participation
- Role of political judiciary, social movement and voluntary action

The planning machinery, monitoring and evaluation

 The machinery and process of social planning in India and the implementation of social planning at various levels Monitoring and evaluation of planning

Assignments/ Activities towards CCE

- Critically examine any social policy and give suggestions. (10 marks)
- Analyze and discuss five years plan with reference to any group (like women, children, tribal development and rural development etc) (20 marks)
- Write a proposal and budget to avail any government scheme from government department. (20 marks)
- Discuss about any legislative policy and its linkages to current scenario.(10 marks)
- Different sectoral policies and their implementation e.g. Policies concerning education health, social welfare, women, children, welfare of backward classes, social security, housing, youth, population and family welfare environment and ecology urban and rural development tribal development and poverty alleviation

- Bhanti R. 1993, Social policy and Development in Rajasthan.
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- Dimitto D. M. 1991, Social welfare: politics and Public policy, New Jersey, New Jersey: Prentice Hall.
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	Semester III	
313012	MANAGEMENT OF DEVELOPMENTAL AND WELFARE SERVICES AND CORPORATE SOCIAL RESPONSIBILITY Major Core	4
Course Credits/Marks	Credit 4 Marks 100	
	The course aims at helping the learner to understand management processes of Voluntary service organizations and develop administrative skills in students. Various aspects and approaches of VSOs would enable students to gain knowledge about organizational development, system, and environment as well as work culture. However, this would lead develop leadership qualities amongst students with accountability to the profession. Corporate Social Responsibility (CSR) is a concept whereby organizations consider the interests of society by taking responsibility for the impact of their activities on customers, employees, shareholders, communities and the environment in all aspects of their operations. The course in Corporate Social Responsibility (CSR) will help the learners to understand the concept and enable them to implement various programs / activities related to CSR.	
Course Objectives	 Acquire knowledge of the basic process of managing and administrating developmental and welfare services in the context of social work profession. Acquire skills to participate in the managerial and administrative processes and program delivery. Develop the ability see relationship between policy and programs, analyze the process as applied in specific settings and in specific programs. Understand the need for, and develop accountability to the public and the profession. To understand the concept of Corporate Social Responsibility To critically understand various programs undertaken under CSR To acquire skills in implementation of various programs / activities under CSR. 	
Module 1 Services, org	ganizations, environment and delivery of services	1
, ,	After doing the field work practicum the learners will be able to	

Learning Outcome	 Understand Services, organizations and environment Understand Services and their delivery 	
Content Outlines	 Services, organizations and environment Need for welfare and services organizations Registration for organization constitutions and policy Organizational design and structure and its environmental context Services and their delivery Types of services Program delivery: eligibility criteria Management of programs and evaluation Proposals and resource generation and development 	
Module 2		
Organizationa	Il climate, management processes, Policies and practice	1
Learning	After doing the field work practicum the learners will be able to	
Outcome		
	 Enhance the understanding about Organizational climate, management processes and Policies and practice 	
Content Outlines	 Organizational climate, management processes Creating a work oriented climate. Leadership: Types and Theories Working with boards, communities and other staff 	
	 Policies and practice Human resource management: Volunteers, professional and paraprofessionals, policies Stakeholders analysis Communication in an organization – essential components, types, barriers, discussion making levels and methods 	
Module 3		
Organizational Dev	elopment and Work process tasks	1
Learning	After doing the field work practicum the learners will be able to	
Outcome	Understand Organizational Development and Work process tasks	
Content Outlines	Organizational Development Development strategies Work culture Transition and transformation	

 Work process tasks Unit of work, time allotment, workload, LOG frame, responsibility, coordination Staff- client relation Teamwork, supervision, directing, monitoring, evaluation Training needs analysis Conflict management 	
cial Responsibility (CSR)	1
After doing the field work practicum the learners will be able to	
• Understand about Corporate Social Responsibility (CSR)	
 Concept and Development of CSR Evolution of CSR Concept of CSR Ethics in CSR Need for CSR policy Program and Project Program management, maintenance of records Documentation: minutes, projects and events reports, annual reports Budgets and accounts Public relations, impact analysis- qualitative and quantitative Credibility and Ethics in CSR Social Auditing & Accountability Assessment Codes of Conduct International Human Rights Perspectives on Corporate Codes CSR Initiative Implementation, Monitoring and Evaluation of CSR 	
activities	
tivities towards CCE	
Methods of Assessment Individual assignment study of selected aspect from practice learning setting Compare and contrast theory and practice 50% Examination 50% Assignment:	
	Unit of work, time allotment, workload, LOG frame, responsibility, coordination Staff- client relation Teamwork, supervision, directing, monitoring, evaluation Training needs analysis Conflict management Cial Responsibility (CSR) After doing the field work practicum the learners will be able to Understand about Corporate Social Responsibility (CSR) Concept and Development of CSR Evolution of CSR Concept of CSR Ethics in CSR Need for CSR policy Program and Project Program management, maintenance of records Documentation: minutes, projects and events reports, annual reports Budgets and accounts Public relations, impact analysis- qualitative and quantitative Credibility and Ethics in CSR Social Auditing & Accountability Assessment Codes of Conduct International Human Rights Perspectives on Corporate Codes CSR Initiative Implementation, Monitoring and Evaluation of CSR activities tivities towards CCE Methods of Assessment Individual assignment study of selected aspect from practice learning setting Compare and contrast theory and practice Examination 50%

- 1. Develop vision, mission statement and objectives for dream agency.
- 2. Develop Human resource policy / conflict management policy/ volunteer management / staff development/ board development for agency.
- 3. Stakeholder's analysis for existed or fieldwork agency.
- Write a proposal draft for fund generation for program or project
- 5. Draw Training Needs Analysis cycle for existed or fieldwork agency.
- 6. Study balance sheet and income and expenditure statement of an agency
- 7. Write the history and evolution of CSR in India
- 8. Study and submit a paper on the best practices in CSR followed by one corporate industry
- 9. Write on how to manage and sustain volunteers
- 10.Prepare a budget for conducting a short course in a community

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	Semester III	
313013	BASICS OF ECONOMICS-Major (Core)	2
Course Credits/Marks	Credit 2 Marks 50	
	 To learn the nature of Indian Economy. To develop insights in to the problems of Indian Economy. To understand the process of Development. 	
Module 1 Approaches	to development & Indian Economy	1
Learning Outcomes	After learning the module, learners will be able to	
	 Understand economical approaches to development Discuss on Indian Economy and Its Nature 	
Content Outlines	Approaches to Development Capitalist, Socialist, Gandhian Indian Economy and its Nature	
	 Significance of the study of Indian economy Basic Concepts: Development Under development Economy GDP NNP-NI Social Composition Agricultural sector Contribution of agriculture to national economy Trades Pattern of land ownership Productivity of agriculture Measures WDP Industrial Sector Classification of industries Size-ownership-origin based Trends in industrial production Competiveness of Indian Industry Service Sector Features-Contribution of national economy Trends 	

Module 2		1
Issues relate	ed to economic development & Globalization	
Learning Outcomes	After learning the module, learners will be able to Understand & discuss Issues related to economic development Discuss the concept of globalization and its impact on Indian Economics Understand the New World order concept in Economics	
Content Outlines	Issues related to economic development Poverty Unemployment Housing Food security Displacement SEZ	
	 Globalisation Meaning, concept, history of Globalization Social, economic, political and cultural implications of globalization Washington Consensus, World Trade, General Agreement on Trade and Tariff, General Agreement on Trade and services, World Trade Organization, G7 versus G 77, Agrarian and Industrial Scenario 	
Assignments/ Activities towards CCE		
	 50 Marks for Internal Examination 25 Marks for Assignment 25 Marks for PPT Presentation 	

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- Chakraborty, Bimal 1996, The UN and the Third World Shifting paradigm, New Delhi, Tata McGraw Hill Publishing
- Chatterjee, Partha 1997, State and Politics in India, Delhi: Oxford University Press.
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	Semester III	
323011	POPULATION DYNAMICS Major (Elective)	4
Course	Credit 4 Marks 100	
Credits/Marks		
Module 1	,	1
Source of Po	pulation Data	
Learning	After learning the module, learners will be able to	
Outcomes	Understand about the Source of Population Data	
Content Outline	Population scope of census.Vital statistics, sample survey	
Module 2 Population gr in India	owth, Determinants of growth and population distribution	1
Learning	After learning the module, learners will be able to	
Outcomes	Understand about Population growth, Determinants of growth and population distribution in India	
Content Outline	 Population growth The situation related to the population before independence. The current population situation in the states Determinants of Population growth Mortality in India reasons for High & Low mortality, maternal mortality, infant mortality The fertility, factors affecting fertility, physiological social, economic and cultural Migration internal and external Population distribution 	
	 Population distribution Population distribution in India Urban and rural Factors affecting migration 	

Module 3		1
	ructure and characteristics	•
ropulation st	indicture and characteristics	
Learning Outcomes	After learning the module, learners will be able to	
outcomes	Understand about Population structure and characteristics	
Content	Age and Sex structure,	
Outlines	Sex ratio in India	
	Age composition and structure;	
	Aging of population	
Module 4		1
Population a	nd environment	
Learning	After learning the module, learners will be able to	
Outcomes	 Understand about Population and Environment Interrelationship between human population, environment and natural resources Environmental degradation Maintaining and preserving the balance between population and environment Current issues in environment 	
Content Outlines	 Interrelationship between human population, environment and natural resources Environmental degradation Maintaining and preserving the balance between population and environment Current issues in environment 	
Practical		
Assignments/ Ac	tivities towards CCE	
	Theory Examination 50% Maximum marks 50 Assignment 50% Maximum Marks 50 Total marks 100 Assignment: • India's population Policy (15 marks) • Make a table showing the population data of all Indian states as per 2011 census (population, sex ratio, rural / urban, etc.) (10 marks)	

- Make a population pyramid with India's census data (2011). Also make a table age specific population data with intervals of 5 years (10 marks).
- Write an assignment on types of pollution; state the causes of pollution and suggest the measures redress it (15 marks).

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- Augustine John (ed.) 1989 Strategies for third world development,
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- Batra G.S., GATT Implication of Dunkel proposal, New Nannder Kaur 1994.Delhi: Anmol Publication
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	Semester III	
323012	HUMAN RIGHTS AND SOCIAL WORK Major (Elective)	4
Course Credits/Marks	Credit 4 Marks 100	
Programme Objectives	 To understand Concept and importance of Human Rights. To Develop skills to understand contemporary reality in Society To Develop ability for intervention strategies for contemporary issues through Human Rights 	
Course Outcomes	 Learns able to understand Concept and importance of Human Rights. Develop skills to understand contemporary reality in Society Develop ability for intervention strategies for contemporary issues through Human Rights 	
Module 1		1
Introductio	n to Human Rights and Judicial System	
Learning Outcomes	After learning the module, learners will be able to	
Outcomes	Understand about Introduction to Human Rights and Judicial System	
Content Outlines	 Introduction to Human Rights Concept, Definition, Characteristics Human Rights in West and India (Historical Perspective) Pre Independence Era and Post-Independence Era 	
	 Judicial System Indian Judicial System Historical Perspective in India Judicial Advocacy Role of Government and NGOs 	
Module 2		1
Constitution	of India and Police Administration	
Learning Outcomes	After learning the module, learners will be able to	

	 Understand about Constitution of India and Police Administration 	
Content Outline	 Constitution of India Historical Perspective Preamble Fundamental Rights Directive Principles and Fundamental Duties Police Administration Police Administration in India Historical Perspective Challenges faced by Police Personnel Role of Social Worker in working with Police Administration 	
Module 3 Human Right (Commission and Various Human Rights	1
Learning	After learning the module, learners will be able to	
Outcomes	Understand about University Diabt Commission and	
	 Understand about Human Right Commission and Various Human Rights 	
Content Outline	 Human Right Commission Historical Perspective (International and National) National and State Human Right Commission Structure, Eligibility and Jurisdiction 	
	Human Rights • Women and Human Rights	
	Children and Rights	
	Marginalized Communities and Human RightsMinority and Human Rights	
Module 4		1
Human Right	and Social Work	
Learning Outcomes	After learning the module, learners will be able to	
	Understand about Advocacy Tools	
Content Outline	 Advocacy Tools RTI, PIL Legal Counselling Skills of Social Worker in Human Right Setting 	

	Case Studies of NGOs			
Assignments/ Activities towards CCE				
	prepare a report on tem marks) • Cases for counseling to	various techniques of		

- K.T.Basantani., Human Rights, Science, Technological Development, Sheth Publishers, 2008.
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- Mahesh Bhagwat, Prakash Dongre and Meghana Shinde Chakne.,
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	Semester III	
353031	RESEARCH COMPONENT (WRITING RESEARCH PROPOSAL & REVIEW OF RELATED LITERATURE) Major Core (RP)	
Course	Credit 4 Marks 100	
Credits/Marks		
Course Outcomes	Major Core (RP)	
Module 1 Identifying F	Research Topics	1

Learning	After learning the module, learners will be able to	
Outcomes	 Discuss various research topic Finalize research topic Understand the iportant of topic 	
	 Techniques for selecting and refining research topics Exploring the intersection of personal interests and social work priorities Formulating research questions 	
Content	Identifying Research Topics	
Outlines	 Techniques for selecting and refining research topics Exploring the intersection of personal interests and social work priorities Formulating research questions 	
Module 2		1
Components	Components of a research proposal	
Learning	After learning the module, learners will be able to	
Outcomes	 Understand the various components of research proposal Take reviews according to the topic Develop a research proposal 	
Content	Developing a Research Proposal	
Outlines	 Components of a research proposal Articulating research questions, objectives, and hypotheses Crafting a clear and concise proposal 	
Module 3		1
Literature re	Literature review	
Learning	After learning the module, learners will be able to	
Outcomes	 Understand the significance of review of related literature Conduct effective literature reviews Critically analysis existing researches 	

Content	Review of Related Literature	
Outlines	 Understanding the significance of literature reviews Conducting effective literature searches Synthesizing, critically analyzing existing research, take review 	
Module 4	Types of Reading Resources (genres) and their Features	1
Learning	After learning the module, learners will be able to	
Outcomes	 Discuss the importance of peer review Provide and receive constructive feedback Create visually appealing presentations Practice presentation skills 	
Content Outlines	Peer Review and Feedback	
	 Peer review sessions for draft research proposals Providing and receiving constructive feedback Refining and improving research proposals 	
	Presentation Skills	
	 Communicating research ideas effectively Creating visually appealing presentations Public speaking and presentation tips 	
Assignments/ Activities towards CCE		
	 Prepare a research Proposal Take reviews according to the topic Supervisors' assessment Viva voice by two or three examiners (including the supervision 	

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- Yanow, Dvora, 1999, Conducting Interpretive policy analysis: Sage publications
- Yin Robert, K. 1994, Case study research: Design and methods, New Delhi: Sage Publications

	Semester III	
343041	FIELD WORK III & RURAL CAMP Major (OJT)	
Course	Credit 4 Marks 100	
Credits/Marks		
	FIELD WORK	
Course Outcomes	 Develop knowledge of the socio – economic and cultural realities and their impact on the client system with specific focus on marginalized groups. Develop beginning skills to analyze the impact of the wider social system on individual, families, groups, communities and organizations. Understand the agency as a system – its philosophy, thrust, objectives, structure and management of services / programs. Develop the ability to involve the client system in the problem-solving process. Utilizing skills of social work interventions, including research Develop skills in documenting practice. Develop skills in identifying and utilizing community resources both government and non – governmental / voluntary. Develop ability to work as a member of a team. Reinforce belief in the inherent strength of the people to meet their needs and resolve problems. Make conscious use of professional values and ethics. 	
Module 1		1
Social Work in	the Organisation / Communities & Working in Teams	
Learning	After learning the module, learners will be able to	
Outcomes	 Understand and social work practices in the organizations and communities Critically analyze the philosophy, policy, thrust and traditions of the organization Use selective skills of Social work and different roles to enable people meet challenges Take initiative and leadership role while working with teams 	

Content Outlines

I. SOCIAL WORK IN THE ORGANIZATIONS / COMMUNITIES.

- Develop skills to analyze complex situations and evaluate the agencies functions in relation to needs / problems of the client system and situate this in the larger national and international context.
- Critically analyze the philosophy, policy, thrust and traditions of the organization within the frame work of the national policy, constitutional rights, human rights and international programs.
- Identify gaps in policy, develop initiative and use advocacy skills to bring about change at local, state and national level.
- Use selective skills of Social work and different roles to enable people meet challenges.

II. WORKING IN TEAMS

- Enhance skills of working with inter-disciplinary teams to support peoples' quest to meet needs and goals.
- Take initiative and leadership role while working with teams.

Module 2

Programme Management, Records & Plans

Learning

Outcomes

After learning the module, learners will be able to

- Enhance programme management skills in the community
- Develop plans and implement these for staff development
- prepare and utilize records like summery records, case studies, agency reports annual and six monthly of meeting press releases
- Plan, implement and evaluate programs independently
- Provide opportunities to use selectively, skills of social work and utilize them to effect change.

1

Content PROGRAM MANAGEMENT Encourage learners' involvement in programs for **Outlines** social issues / concerns, and projects. Prepare proposal for new program. Develop skills for evaluation of program, preparere views and documents. Develop plans and implement these for staff development. Develop skills to guide and train front line worker, like NSS and other volunteers. Collect information of other similar programs, and develop skills of networking effectively with other agencies. (B) RECORDS Records should show i. Analysis of problem solving situation for new and significant areas of problems solving. ii. Internalization of professional values. Independently prepares and utilizes records like summery records, case studies, agency reports annual and six monthly of meeting press releases. Masters skills for documentation of activities like projects, programs, case studies etc. (C) PLAN Plan, implement and evaluate programs independently. Be analytical and evaluate agency functions in relation to needs and problems of clients system. Take the initiative in leadership while working with various teams, consciously assume different roles to suit different situations and takes leadership and helps other to do so. Provide opportunities to use selectively, skills of social work and utilize them to effect change. Module 3 1 Practice Strategies / Tools and Profession / Professional Learning After learning the module, learners will be able to **Outcomes** Practice strategies and tools in the community • Introspect in relation to own behavior, value relative absolute intrinsic and extrinsic and utilized this for Enhance faith in the profession which is committed to social change. Willingly takes up challenging task

with confidence

	1	
Content Outlines	 PRACTICE STRATEGIES AND TOOLS Manifest selective and rational use of approaches, skills techniques. Introspect in relation to own behavior, value relative absolute intrinsic and extrinsic and utilized this for growth. Appreciate other contributions, however small in the filed 	
	 Enhance faith in the profession, which is committed to social change. Willingly takes up challenging task with confidence. Represents the profession: To the public and other disciplines at meetings, seminars and enhances the image of the profession. Through writing and documentation Conducts self as the bearer of professional values. Evaluation Based on the areas of learning and task carried out the evaluation format maybe designed for assessment of Practice Learning – mid – Year and end of the year. 	
Module 4 Responsibility	y Towards Self and Responsibility Towards Organisation	1
Learning	After learning the module, learners will be able to	
Outcomes	 Understand the responsibilities towards self Understand the responsibilities towards organization Provides leadership in specific task in the term of social work as well as in the inter-disciplinary terms Practices professional ethics 	
Content	(A) RESPONSIBILITY TOWARDS SELF	
Outlines	Professional responsibility and concern for client system is manifested in terms of: 1. Snows mastery time management, regularity and	
	sincerity in work.	1

2. Demonstrates social work values. 3. Uses participatory approaches and problem solving skills. 4. Preparation for termination with a view to helping the client system for self - dependence. (B) RESPNSIBILITY TOWARDS THE **ORGANIZATION** Functions confidently as a representative of the organization with respect to tasks undertaken. Guides junior colleagues / volunteers to develop skills. Provides leadership in specific task in the term of social work as well as in the inter-disciplinary terms. Shows responsibility towards other organizations. Practices professional ethics. **RURAL CAMP** Rural Camp is essential Activity of Social Work Education where students get the exposure of the rural area because largest population in rural area. Department of Social Work, SNDT Women's conducting Rural Camp by considering objectives of giving space to the students about rural part and the dynamics in social work process. Course To get the exposure to rural areas. **Outcomes** To understand about rural lifestyle and rural realities. To experience group living and share the various experiences and learn to adjust oneself with fellow students.

- To helps the students to inculcate intellectual capacities and different skill such as mobilizing, organising, rapport building, motivating as well as performing
- To become more accountable and dedicated towards social realities.
- To conduct deferent awareness activities in the villages and schools
- To enhance the team spirit among the students
- To apply Participatory Rural Appraisal at village to understand village locality and resources.

Assignments/ Activities towards CCE

A. FIELDWORK

- Fieldwork agency field coordinator 30 Marks
- Viva 25 Marks
- Report 25 Marks

B. RURAL CAMP

- Report 10 Marks
- Presentation 10 Marks

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	Semester IV	
413011	WOMEN AND GENDER DEVELOPMENT Major Core	4
Course	Credit 4 Marks 100	
Credits/Marks		
Course Outcomes	 To enable students to appreciate the reasons for the growth of the women's movement in India To enable students to understand the complex intersections of gender/class/caste and race ideologies To enable students to understand the socio-economic and political barriers to women's equality and empowerment To enable students to understand strategies for women's empowerment 	
Module 1		1
Women's M	ovement in India and Construction of Gender	
Class/Caste/Religio	ous Identities	
Learning	After learning the module, learners will be able to	
Outcomes	 Discuss the growth of the historical & contemporary women's movement in India Analysis impact of NGO and donor driven development on feminist action Critically analysis Construction of Gender Class/Caste/Religious Identities 	
Content	Women's Movement in India	
Outlines	 The historical roots of the feminist consciousness in the 19th century social reform movement Growth of the contemporary women's movement in India Impact of NGO and donor driven development on feminist action 	
	Construction of Gender Class/Caste/Religious Identities	
	The normative construction of sex, and gender in society	

Module 2	 The normative construction of heterosexuality and notions of sexual deviance Gender at the intersections of caste/kinship and family ideology Feminism at the grassroots-dalit/and minority women speak 	1
violence ag		
Learning	After learning the module, learners will be able to	
Outcomes	 Understand violence against women Discuss media portrayal of violence against women Analysis, constitutional provisions, laws for violence against women 	
Content	Violence against Women	
Outlines	 Meaning / Concept, Types & its effects Media portrayal of violence against women and its function Feminist debates on Pornography and commercial sex work State response to violence against women Legal Position of Women in India Constitutional provisions Labour laws Personal laws 	
Module 3	Family courts	1
	k and Participation in the Economic & Critique of Policies	1
Learning	After learning the module, learners will be able to	
Outcomes	 Understand Women's Work and Participation in the Economic Analysis Women's Access to education and Health Services Critically analysis policies for women Discuss Barriers to women's access to these resources of the community 	
Content	Women's Work and Participation in the Economic	
Outlines	 A historical analysis of women's work force participation 	

	 Women's work in the home/ the ideology of the housewife 	
	Women's Access to education and Health Services- Critique of Policies	
	 Current indicators of women's demographic, health and education status Barriers to women's access to these resources of the community 	
Module 4		1
Impact of Co Programmes	urrent Trends in Development on Women & Policies and	
Learning	After learning the module, learners will be able to	
Outcomes	 Understand & discuss impact of Current Trends in Development on Women assess Policies and Programmes for Women/Strategies for Change critically explore of the various institutions established for women understand Welfare programmes for women 	
Content Outlines	 Impact of Current Trends in Development on Women Impact on women's workforce participation Policies and Programmes for Women/Strategies for Change A critical exploration of landmark policies for women (such as the Towards Equality Report, Sharamskati Report, National Policy for Women & Women's Component Plan A critical exploration of the various institutions established for women (such as Women and Child Development Department, Central Social Welfare Board, National Commission for Women Welfare programmes for women (such as SHGs, & ICDS etc.) 	
Assignments/ Ac	tivities towards CCE	
	 Preparing a case study of domestic violence victim (10 marks). Conducting a survey of slum girls to understand their health and related problems (10 marks). 	

- Film show related to gender and discussion (10 marks).
- Write a note on women's movements in India (15 marks)
- Comparative study of gender discrimination in Text books (5 marks)

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MSW Semester IV Major (Elective)

Course Title	Management & Administration of NGOs
Course Credits	4
Course Outcomes	After going through the course, learners will be able to
	To equip the learners with specific skills related to Administration
	To enable learners to gain advance information relating to
	registration processes of NGOs To introduce the learner to the various management techniques
	such as the POSCORBDE and develop their skills on the same
	To help the learner understand the techniques of Project Management
	Learners will gain an understanding on the Different Conflict
Modulo 1/Crodit 1	management styles and the steps involved in managing a conflict Service organization and environment
Module 1(Credit 1) Service organization and environment
Learning Outcomes	After learning the module, learners will be able to
	Describe need for welfare services
	Understand the registration process
	Understand various government scheme for NGOs
	Differentiate between responsibility and accountability
Content Outline	Need for welfare and services organizations
	 Registration for Indian constitutions and policy
	Organizational design and structure and its
	environmental context
	Government Schemes for NGOs
	Voluntary agencies working in LLE
	Elton Mayo: Hawthorne Studies Chaster Barrand, The Human Balatiana Barrandative
	Chester Barnard: The Human Relations Perspective Resistant and a services of valuations and a services.
	Basic features of voluntary agenciesResponsibility and accountability
Module 2(Credit 1) Services of NGO's and their delivery
Learning Outcomes	After learning the module, learners will be able to
	Understand the types of services
	To analyze the role of missioners
	Role of NGO's
	Understand the working styles with board and communities
Content Outline	Types of services
	 Program delivery: eligibility criteria
	Role of missionaries in NFE
	Role of NGOs in NFE/ LL
	 Creating a work oriented climate.
	Leadership: Types and Theories

	T
	Working with boards, communities and other staff
Module 3(Credit 1)	Voluntarism in social action
Learning Outcomes	After learning the module, learners will be able to
	Understand the voluntary social action
	Schemes for lifelong learning
Content Outline	 LL policies of developed countries Schemes for lifelong learning Altruism from scientific and religious view points History of volunteerism Voluntary action in India Government- voluntary sector relations and interface; Changing nature of voluntary organizations Ethos of voluntarism
Module 4(Credit 1)	Social welfare administration
Learning Outcomes	After learning the module, learners will be able to
	Understand the management of work process
	Define team work
	Describe conflict of management
	Learn management skill
Content Outline	 Unit of work, time allotment, workload, LOG frame, responsibility, coordination Staff- client relation Teamwork ,supervision, directing, monitoring, evaluation Conflict Management; Functional and Dysfunctional Conflict; Steps in the Resolution of Conflicts; Different Styles of Conflict Management Skills in planning ;budgeting; proposal writing; fundraising organization; staffing; program implementation n; coordination; documentation; reporting; monitoring and evaluation

Assignment:

- 1. Develop vision, mission statement and objectives for the agency you wish to start(10Marks)
- 2. Develop Human resource policy / conflict management policy/ volunteer management/ staff development/ board development for agency. (05marks)
- 3. Stakeholder's analysis for existed or field work agency. (10Marks)
- 4. Draw Training Needs Analysis cycle for existed or field work agency. (10Marks)
- Study balance sheet and income and expenditure statement of an agency (10marks)
- 6. Write on how to manage and sustain volunteers(05marks)

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	Semester IV	
423011	CHILD RIGHTS LAW AND SOCIAL WORK Major (Elective)	4
Course	Credit 4 Marks 100	
Credits/Marks		
Module 1		1
Situational a	nalysis of children in India and Historical Perspective	
Learning	After learning the module, learners will be able to	
Outcomes	Understand about situational analysis of children in India	
Content Outline	 Situational analysis of children in India Various violations of rights faced by children in India Understand the history of child rights movements Understanding and analysing the constitutional provision and legislations impacting on children Understand the role of Social Worker in Social work intervention, needs, methods, problems at micro and macro levels suing legislation to ensue justice and equality for all Historical Perspective The paradigm Shift from Charity approach, Welfare approach, Development approach and Rights based 	
	 approach The history of child rights movements 	
Module 2 Childhood vu	Inerability, Child protection, and the Law	1
Learning	After learning the module, learners will be able to	
Outcomes	Understand about Childhood vulnerability, Child protection, and the Law	
Content Outline	 Childhood vulnerability The vulnerable groups based on caste, class, gender, 	

	Children in need of care and protection as well as children in conflict with law	
	 Child protection Prevention of neglect, abuse and exploitation of children Rehabilitation approaches: Institutional and Non-Institutional alternatives (adoption, foster care, counseling, community outreach) 	
	 Child and the Law Constitutional provision and legislations impacting on children Juvenile Justice (Care and protection) Act : An overview and its implementation Role of child welfare committee, Juvenile Justice Court and special Juvenile Police Unit 	
Module 3 National Po and Civil So	licies and programs for vulnerable groups and Role of NGOs ciety	1
Learning	After learning the module, learners will be able to	
Outcomes	 Understand about National Policies and programs for vulnerable groups and Role of NGOs and Civil Society 	
Content Outline	 National Policies and programs for vulnerable groups Integrated child development scheme National policy for children National plan of action for children and National charter for children Protection of Children against Sexual Offenses Act, 2012 Integrated child protection scheme 	
	 Role of NGOs and Civil Society Govt. and Voluntary organization partnership through following organizations National Institute of public co-operation and child development National Institute of Social Defect 	
Module 4 Existing legal	l system in India	1

Learning	After learning the module, learners will be able to
Outcomes	
	Understand about Existing legal system in India
Content Outline	Introduction to Legal system in India
	Indian constitution, preamble, fundamental rights,
	directive principles, fundamental duties, legislative,
	executive and judiciary power.
	High court and Supreme Court.
	Human Rights
	Human rights meaning scope and international
	perspectives, Issues related to vulnerable groups of
	women, child, labour, dalits, tribals and dwellers.
	Justice system
	Structure of police station, reporting in police
	station, registration, investigation, arrest, warrant,
	bail, charge sheet and criminal judgment, appeal
	review and revisions.
	Courts, magistrate and sessions, high court supreme
	court and evidence Act, Judiciary and correction
	rehabilitation.
	Indian penal code
	The nature and types of crimes, offences against the state and property and human body
	Civil procedure code Procedures of civil suit – notice, affidavits, plaints, judgment of decree, settlement of issues and disposal and admission. Pleading, appeals, review and revision
	 Legal Aid History and concept of legal aid, need for legal aid, who needs legal aid, schemes, problems, Lokadalat and its functioning
	Public Interest Litigation

 History of public interest litigation with special reference to India. What is public interest litigation: concept, procedures and problems

Family court

 History of family court, set up, procedure for applying cases, functions of family court

Role of social worker

 Social work intervention, needs, methods, problems at micro and macro levels suing legislation to ensue justice and equality for all

Assignments/ Activities towards CCE

Methods of Assessment

- I. Examination 50%:
- II. Assignment 50%
- Picking one case from field work or experience explain child rights violation and plan strategies to enable the child realize his or her human rights (10 marks)
- Visit any residential institution for children and prepare a report on child rights scenario in that institutions (20 marks)
- Identify a child in you neighborhood whose rights have been violated. Specify which rights have been violated, how their rights have been violated? Which approach would you use to help this child secure his or her rights (20 marks)
- Two written project on select topic assigned to students from the syllabus. The longer project should carry 10 marks and the short project should carry 5 marks (Total 15 marks)
- Visit to court and submit a report thereon. It should carry 5 marks

 Short presentation on any one topic of legal relevance.

The project should be in the following format:

- Introduction
- Content
- Relevant Case Laws
- Critical evaluation of the topic
- Conclusion

The shorter project should be a write up on the given topic.

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	Semester IV	
423012	COUNSELLING -Major (Elective)	4
Course Credits/Marks	Credit 4 Marks 100	
Programme Objectives	 To provide counseling skill to learners To develop an understanding of different techniques of counseling To give an exposure to various strategies to be used while working with different client groups To gain awareness of self as a counselor 	
Module 1 Introduction	n to counselling and Counselling Relationship	1
Learning Outcomes	After learning the module, learners will be able to	
	Understand about counselling and Counselling Relationship	
Content Outline	 Introduction to counselling Counseling meaning, concepts and history Types of counseling, facilitative preventive crisis, development 	
	 Counselling Relationship Understanding the counseling relationship (boundary issues) Ethical issues in counseling. Confidentially, shared Confidentially, personal disclosure, personal sharing referrals, emotional involvement, remuneration etc. 	
Module 2 Approaches	to Counselling and Basic helping skills	1
Learning Outcomes	After learning the module, learners will be able to	
	 Understand about Approaches to Counseling and Basic helping skills 	
Content Outlines	 Approaches to Counselling Psychoanalytic approach, Gestalt Therapy Family therapy Behavior modification Person centered Therapy Rational Emotive Behaviour Therapy Transactional analysis 	

Module 3 Stages of Cou	Basic helping skills Listening, paraphrasing, personalizing, summarizing empathetic response, effective questioning etc.	1
_		
Learning Outcomes	After learning the module, learners will be able to	
	Understanding about Stages of Counselling	
Content Outlines	 Stages of Counselling Assessment process, Information gathering Identifying goals for intervention, Contracting Action. 	
Module 4 Strategies Counselling	for different client groups and Self-Awareness in	1
Learning Outcomes	After learning the module, learners will be able to	
	 Understanding about Strategies for different client groups and self as a helper. 	
Content Outline	Strategies for different client groups Feminist counselling Crisis counselling & grief counselling Child guidance Sexuality counselling Family counselling Substance abuse Counselling HIV / AIDS counselling Adoption and infertility counselling Self-Awareness in Counselling Understanding self as a helper.	
Assignments/ Ac	tivities towards CCE	
	Methods of Assessment	
	Examination 50%	
	Assignment 50% • Students to interview practicing counselors and prepare a report on techniques use by them (20 marks)	

- Cases for counseling to be provided to students and their helping skills and strategies employed by them to be assessed (20 marks)
- Group assignment on various techniques of counseling (10 marks)

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	Semester IV	
453031	RESEARCH PROJECT (Dissertation and Viva Voce) Major core RP	4
Course Credits/Marks	Credit 4 Marks 100	
Learning Outcomes	After learning the module, learners will be able to	
	 The learner expected to engage meaningfully in the process of problem – formulation; reviewing some literature related to the study; preparing the research proposal; choosing an appropriate research strategy and developing instruments of data collection; collecting the data; processing, analyzing and interpreting the data; and preparing the research report. Learner will aware that, the length of the research report may be between 60-75 pages and not exceed 100 pages, the graphic presentations and the labour presentations together may not exceed 20. 	
Content Outline	 The learner engages meaningfully in the process of problem – formulation; reviewing some literature related to the study; preparing the research proposal; choosing an appropriate research strategy and developing instruments of data collection; collecting the data; processing, analyzing and interpreting the data; and preparing the research report. Fulfil the criteria of the length of the research report may be between 60-75 pages and not exceed 100 pages, the graphic presentations and the labour presentations together may not exceed 20. 	
Assignments/	Activities towards CCE	
	Types of assessment • Supervisors assessment	
	 Viva voice by two or three examiners (including the supervisor) based on the dissertation. 	

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	Semester IV				
443041	INTERNSHIP- OJT				
Course Credits/Marks	Credit 6 Marks 150				
	Introduction: Internship is learning through doing. It blends theory and practical. It combines philosophy with action. It helps the student to apply theoretical knowledge taught in class rooms in different practical situations. Student tests his/her theoretical knowledge in practical situations and develop skills in that particular field.				
Learning Outcomes	After learning the module, learners will be able to				
	 Understand professional skills through practical learning Application of acquired knowledge for the study of relevant facts, analysis of the problem and selection of appropriate means of solutions towards the problem Enhances the skills for solving the problems and work at micro level and at macro levels Enhancing ability to integration of class room learning and field practice and vice-versa. Enhancing the skills required for professional practice at the particular level of training. 				
Content Outline	 Develop professional skills through practical learning Application of acquired knowledge for the study of relevant facts, analysis of the problem and selection of appropriate means of solutions towards the problem Develop the skills for solving the problems and work at micro level and at macro levels Ability to integration of class room learning and field practice and vice-versa. Develop the skills required for professional practice at the particular level of training. 				

•	Placement	in	CSR	of	ind	ustries,	NGO	and
	government		agencies		to	understand		their
	functioning.							

- Planning, organizing and carrying out activities in the area of NFE, CE and CD.

 For details please refer to Internship Manual